



**MINUTES FROM A MEETING  
OF EGGESCLIFFE & EAGLESCLIFFE COUNCIL  
HELD ON THURSDAY 2<sup>ND</sup> OCTOBER 2025, COMMENCING AT 7.00pm  
IN ALL SAINTS CHURCH, EAGLESCLIFFE**

**CLLRS PRESENT:** Cllrs K Roebuck (Chair), J Fletcher, R Richardson A Collier & Dr J Ramsay

**IN ATTENDANCE:** N Ironside – Clerk to the Council, two residents B Newcombe and V McDonald, Gillie Hatton & Andy Hatton (Eggescliffe School PTA) & Nic (Y10)

**APOLOGIES:** Cllrs A Marsden & M de Launay

**DECLARATIONS:** None.

**DISPENSATIONS:** None.

**88/25 SECTION 137 GRANT APPLICATIONS – BROUGHT FORWARD ON AGENDA**

Gillie and Andy Hatton (Chair of Eggescliffe School Parents Teachers Association) attended the meeting, as arranged, to explain the student-led newspaper, EGG SOUP, which is supported by the PTA. Gillie explained over the past two academic years, the student-led newspaper has grown to expand its readership to the wider community. The 8-12 page tabloid newspaper is written and produced by the students, supported by a team of staff and parent volunteers, and the Eggescliffe School PTA which provides support to raise funding to pay for each print run. In the academic year 2024-25, the student newspaper team published a tabloid newspaper each term and printed 2,000 copies which were distributed to the community via the students to their families, through direct letterbox delivery to streets in Eaglescliffe, and with the support of local organisations and businesses including Yarm Library and cafes and shops along Yarm High Street. The newspaper includes articles on school activities and initiatives, and the team is keen to expand further to include local community information and good news stories. Local partnerships that are currently being built include those with Yarm & Eaglescliffe FC. and EGGSOUP would like to include E&EC.

The content is student led and it's felt this gives them worldwide experience to write articles and be aware of the neighbourhood, national issues. The physical printing costs £550 for 2000 copies but economy of scale can get 8000 copies for £800.

The council agreed it will be useful going forward to share 'good news' items and similar. The Hattons then left the meeting.

**RESOLVED:** The grant request for EGGSOUP (refer 81/25 £550) be awarded as also the grant request to the 1<sup>st</sup> Eggescliffe Guide (refer 81/25 £500). Clerk to make payment once bank details are confirmed. Wreaths for the 3x war memorials were decided as type B on the circulated list. **RESOLVED:** Clerk to order wreaths and organise the donation to RBL.

**89/25 TO CONFIRM MINUTES OF 4<sup>TH</sup> SEPTEMBER 2025 MEETING**

**RESOLVED:** That the Minutes from 4<sup>TH</sup> SEPTEMBER 2025 meeting be taken as read and accepted as a true record.

**90/25 MATTERS ARISING FROM 4<sup>TH</sup> SEPTEMBER 2025 MEETING**

None

**91/25 COUNCILLORS REPORT BACK**

Cllr Roebuck reported on the combined authority meeting attended on the 22<sup>nd</sup> of September and explained she found it interesting it was attended by Darlington BC /Stockton on Tees BC Cllrs. Topics included transport/High St/planning issue and nearby development/funding for flashing speed signs etc. and lots of work going on to identify future infrastructure projects. ASB in the area and tactics used to confiscate illegal off road bikes/quads.

Cllr Collier also attended the meeting and reported back he had raised the issue of speed limits on Amberley Way speed near the school and using Mayfield Cres as a ratrun. Buses with a stretched budget and smaller buses with capacity problems. The 255 proposed housing development in Aislaby Road with no bus route. Cllr Dr Ramsay mentioned that there is a new bus route due in Horwich Oval on the new Wimpey/Storey site.

NOTE: the presentation has been sent to the Clerk and circulated with these minutes. Cllr Dr Ramsay/Roebuck and Collier all attended the online Planning Training and found that interesting and useful. Cllr Collier to attend the Yorkshire Local Councils Association 'Talking Tables Training' day on the 16<sup>th</sup> October at Thirsk and will feedback at the next meeting.

**92/25 REPORT BY THE CLERK**

Clerks report 2<sup>nd</sup> October 2025

1. Victoria (Tittybottle) Park, Yarm Road – Scots Pine tree – Substantial tree branch down reported by Ward Cllr Taylor 16.9.25, Arborists called 17<sup>th</sup> September to deal with.
2. Date Protection Registration Certificate - renewal paid, certificate downloaded, printed and displayed in office.
3. Christmas lights – email from SBC 25.9.25 regarding needs for 2025 lighting, Clerk circulated 25.9.25.
4. Sunningdale Drive bus shelter has been uprooted One corner of the N-bound, reported by Cllr Fletcher, looks like impact damage, now appears to have been repaired.
5. Defibrillator - Parkmore – defibrillator pads due to expire 2<sup>nd</sup> Oct, Clerk has placed the ones in the office (ex feb2026) and received new ones as back up in the office.
6. Remembrance wreaths - Clerk contacted local RBL for a list of wreaths to pre order shortly before new Clerk starts. Circulated list of options.
7. Overgrown shrub obscuring plaque at Parkland Court – The managing agents are going to cut back the shrubs to allow the plaque to be seen by pedestrians on the pavement outside the entrance to Parklands Court near the Cleveland Bay.
8. Email from All Saints to explain heating is being turned on before meetings so if not going to use the room for any reason can visitors please let them know to save wastage.
9. Dates for Council meetings 2026 – proposed meeting dates in preparation for newsletter and All Saints meeting room booking. Thursday 8<sup>th</sup> and 22<sup>nd</sup> January to allow for precept deadlines, 5<sup>th</sup> February and 5<sup>th</sup> March 2026. **RESOLVED: TO ADD MEETING VENUES TO 6<sup>TH</sup> NOVEMBER AGENDA AND TO CONFIRM MEETING BOOKINGS AS ABOVE.**

Page 2. (43/25) Chair: P. Roebuck

Date: 6/11/25

10. A new PROW officer has been appointed, SBC, they are awaiting a start date but once the new officer starts, the new improvement plan will be underway.
11. Further training – 'You may also be interested in a full day's training which our colleagues in Yorkshire are organising on Thurs 16th October 9am to 4pm at Thirsk Racecourse which includes a range of workshops including Community Asset Transfers, Time Saving Tips for Busy Councils, Assertion 10 of the AGAR and UK GDPR compliance and Finance and Budgeting.' Please let Clerk know.
12. Marion Ave - phone mast signal – Resident rung 2.10.25 asking if the parish council had received any other comments about poor reception in their area. Clerk sent her the 02 cover link to their website and asked her to email in her concerns. Received.
13. Articles and magazines tabled for interest – Council and Clerk direct Sept 2025. Fairtrade leaflet.
14. ADDITIONAL ACTION: Clerk to contact Eaglescliffe Golf Club regarding the broken fence behind the recently replaced bench following a vehicle collision.

### 93/25 PLANNING APPLICATIONS

Planning ref	Address	Application description
Ref. No: 25/1799/FUL   Received: Wed 27 Aug 2025   Validated: Thu 11 Sep 2025   Status: Awaiting decision	4 Butterfield Drive Eaglescliffe Stockton-On- Tees TS16 0EQ	<u>Replacement of existing roof with increased pitch roof, including flat roof dormer.</u>
Ref. No: 25/1855/FUL   Received: Wed 03 Sep 2025   Validated: Wed 03 Sep 2025   Status: Awaiting decision	40 Emsworth Drive Eaglescliffe Stockton-On- Tees TS16 0NP	<u>Erection of a part two storey, part single storey extension to the side and front.</u>
Ref. No: 25/1922/SEC   Received: Thu 11 Sep 2025   Validated: Mon 15 Sep 2025   Status: Awaiting decision	13 Eastbourne Avenue Egglecliffe Stockton-On- Tees TS16 9BZ	<u>Section 211 notice to fell 1no Maple tree.</u>
Ref. No: 25/1986/FUL   Received: Thu 18 Sep 2025   Validated: Fri 19 Sep 2025   Status: Awaiting decision	72 Meadowfield Drive Eaglescliffe Stockton-On- Tees TS16 0HJ	<u>Single storey wraparound extension to front/side. (Demolition of existing garage)</u>
Ref. No: 25/1982/DCH   Received: Thu 18 Sep 2025   Validated: Thu 18 Sep 2025   Status: Awaiting decision	593 Yarm Road Eaglescliffe Stockton-On- Tees TS16 9BN	<u>Information to discharge conditions no4 (Landscaping - Hardworks) and no5 (Enclosure) of planning approval 23/2325/FUL - Erection of a part two storey, part single storey extension to side/rear, single storey extension to front and two storey extension to rear and dormer windows. Creation of new access to front and installation of render. (demolition of existing porch/conservatory and detached garage)</u>

Ref. No:  
25/2056/DCH | Received: Fri  
26 Sep 2025 | Validated: Fri  
26 Sep 2025 | Status:  
Awaiting decision

Hunters Rest Farm Uray  
Nook Road Eaglescliffe  
TS16 0QA

Information to discharge condition  
no17 (Ecology and mitigation) of  
planning approval 18/0301/REV -  
Revised Outline planning permission  
with some matters reserved  
(appearance, landscaping, layout and  
scale) for the erection up to 130  
dwellings, associated infrastructure  
including access road and public  
open space.

Ref. No:  
25/2054/FUL | Received: Fri  
26 Sep 2025 | Validated: Tue  
30 Sep 2025 | Status:  
Awaiting decision

51 Butterfield Drive  
Eaglescliffe Stockton-on-  
Tees TS16 0EZ

Erection of part two storey, part  
single storey extension to front and  
side to include air source heat pump  
and single storey extension to the  
rear.

Ref. No:  
25/2057/FUL | Received: Mon  
29 Sep 2025 | Validated: Thu  
02 Oct 2025 | Status:  
Awaiting decision

9 Broomfield Avenue  
Eaglescliffe Stockton-On-  
Tees TS16 0ET

Erection of single storey rear  
extension (demolition of existing  
conservatory)

Ref. No:  
25/2076/FUL | Received: Tue  
30 Sep 2025 | Validated: Wed  
01 Oct 2025 | Status:  
Awaiting decision

559 Yarm Road  
Eaglescliffe Stockton-on-  
Tees TS16 9BJ

Erection of a two storey side/rear  
and single storey rear extension,  
erection of porch to front.  
(Alterations to front hard standing)

**RESOLVED:** No comments or objections to the planning applications above. However it is to be noted that the planning application for 255 dwellings in Aislaby parish is not yet available on the planning portal but expected to be submitted shortly. Although the development is in Aislaby parish it has a big impact on Eaglescliffe residents backing onto the site and the Eaglescliffe infrastructure, Clerk to keep council updated with any application and to discuss at next council meeting if information available.

#### 94/25 REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEE

(All committee minutes circulated to Councillors prior to the meeting.)

1. **Allotment Management Committee 29<sup>th</sup> September/Inspections 23<sup>rd</sup> September to both sites.** Cllr Richardson updated the council. Clerk and site rep getting arborist quotes for overhanging willows at EM, will get a 2<sup>nd</sup> quote for comparison. Community payback team not been back to site believing their works were complete. They have however painted the front metal gates at EM and done some clearance works. Rents were agreed to be raised from £15 to £20 per half plot and £30 to £40 per full plot. It was queried about being cheaper rents and should a larger increase be implemented, it was agreed at council to leave this proposal for 2026/27 rents and reconsider summer 2026 for the following year. One more site inspection due 21<sup>st</sup> October before winter. The water supplies will be turned off for winter before first frosts. Sheep seen on site at EV from adjacent field.
2. **Public Relations Committee 29<sup>th</sup> September.** Not appointed a new chair 2026 with Cllr de Launay giving apologies, outlined the draft of autumn newsletter, distribution and printing costs. The new website and emails discussed at the PR committee, minutes not available yet. Cllr Dr Ramsay and Collier request joining the PR Committee.

**RESOLVED:** That the minutes for the meetings are received and recommendations put into effect.

Page 4. (45/25) Chair: *P. Roebuck*

Date: *6/11/25*

**95/25 RECRUITMENT OF NEW CLERK**

The members of the public were asked to leave the meeting due to the confidentiality of this item. The Employment Committee met 29<sup>th</sup> September with delegated powers to shortlist for the post and review the Clerk/RFO contract. The post having been advertised locally and nationally via NALC, SBC, Northeast Jobs, Indeed and the E&EC website. Shortlisted to 5 applicants to be interviewed 7<sup>th</sup> October the venue being a meeting room within the Old Offices. The Employment Committee used the NALC template for Clerk/Responsible Finance Officer to update the EEC contract and circulated it to full council. **RESOLVED:** That the Employment Committee continue to employ a replacement Clerk.

**96/25 EAGLESCLIFFE MEMORIAL (VICTORIA) PARK LAND REGISTRY**

Refer 50/25 p1 & 78/25. The Clerk visited Preston Hall Museum, 18<sup>th</sup> September to view and photograph the 1920s minute book for the land registry legals. Summary word document and pictures sent to solicitors to prepare a 'Statement of Truth' for the clerk to sign and apply with the information to land registry.

**97/25 BI CENTENARY STOCKTON AND DARLINGTON RAILWAY**

Cllr Fletcher updated – No news on the rebuild of the original wall at the Urlay Nook signal box. PROW will be difficult through Wass Way to Victoria Road as SBC have no budget to be able to adopt the stretch of unadopted footpath.

Cllr Ramsay explained there is a footpath route through the new Wimpey estate.

PLAQUES – currently the only permanent commemorative plaque is at the Urlay Nook Crossing facing the trains, at this time still awaiting a response from Friends of S&DR regarding joint working on commemorative plaques in the parish. KINGSMEAD estate footpath interpretive plaque to go to entrance of estate. An A3 copy of the wording has been posted in the Kingsmead noticeboard. Cllr Ramsay comment it is being viewed.

Cllr Fletcher has written to landlords of Cleveland Bay (gate posts) and Allens West station with regards to permanent plaques being placed. Cllr Collier suggested the Aislaby Road Bridge -Yarm Station (1852) then the viaduct be added to the plaques list. EAGLESCLIFFE STATION plaques, Cllr Fletcher has passed an email to the relevant person.

BICENTENARY EVENT 26-28<sup>TH</sup> September events including the replica Locomotion 1 run past Urlay Nook to Stockton stations passing at 6.15am at Urlay Nook, several Cllrs had seen the locomotion pass and greatly impressed.

**98/25 EVENTS – 2025 BICENTENARY EVENT JOINTLY WITH EGGLESCLIFFE AREA RESIDENTS ASSOC. (EARA) SUNDAY 7<sup>TH</sup> SEPTEMBER 2025.**

The event went well with a huge turnout of residents. EARA have proposed holding a Summer Fete in 2026, Sunday 12<sup>th</sup> July being the preferred date.

**RESOLVED:** Donations received to be split between the Great North Air Ambulance Service and the Tees River Rescue Service as in 2023. To start budget & preparations for summer fete 2026, Clerk to inform EARA to confirm.

**99/25 IT AND WEBSITE UPDATE**

The first draft of new website available with information transferred from current website and shared with all Cllrs. Opinions included needs more colour graphics, easy to use, links to other sites, the meetings could be added to the outlook calendar rather than listed separately, one comment being it was dark looking if viewed on a mobile.

**100/25 SUMMER INSPECTIONS - Ongoing**

**101/25 ARRANGE COMMITTEE MEETINGS AND OTHER DATES**

Allotment Mgt Committee inspections Tues 21.10.25 1pm with the Committee meeting  
 Recreation Committee To either 6<sup>th</sup> or 7<sup>th</sup> October before Amberley is installed,  
 Public Relations Committee – 6.30 Monday 6<sup>th</sup> or 7<sup>th</sup> October  
 Finance Committee – 13<sup>th</sup> or 14<sup>th</sup> October 2025 at 7pm

**102/25 ACCOUNTS/FINANCE**

a) To approve schedule of payment and receipts 4<sup>TH</sup> September 2025

The following payments are for approval:

Payee	Required for	Amount £	Date paid / approved
Skippy Waste hire	skip for Eliffs mill Allotment site	170.00	08/09/2025
Clerk	reimbursement error fete sweets	28.15	08/09/2025
Thornaby Landscapes	QEII maintenance	155.00	08/09/2025
Morrisons	Fete sweets	28.15	05/09/2025
Arc entertainment	Fete magician	345.00	08/09/2025
Arc entertainment	2 x face painters	460.00	08/09/2025
Arc entertainment	Punch and Judy	230.00	08/09/2025
Clerk	Fete tickets face painting	4.16	08/09/2025
Clerk	Fete lucky dip prizes	14.86	08/09/2025
Clerk	Fete lucky dip prizes	9.99	08/09/2025
Clerk	black bags fete tidy up	5.80	08/09/2025
Close Protection Security ltd	Fete 2x SIA personel	266.40	08/09/2025
Billingham Silver Band	Fete brass band	400.00	08/09/2025
Princes Of Monte Carlo	Fete Live Band	650.00	08/09/2025
S Sellers (EARA)	reimburse coconuts for shy	99.00	09/09/2025
S Sellers (EARA)	reimburse cable protectors x2	99.98	09/09/2025
Asda	paintbrushes community payback	9.72	09/09/2025
BM Stores	White masonry paint EM allotments	15.00	09/09/2025
Sky business	broadband and telephone	44.40	11/09/2025
ico	GDPR Data protection fee	47.00	12/09/2025
Medics Uk	2x first aiders fete 7.9.25	232.50	15/09/2025
Defib Warehouse	Defib pads (renew)	89.93	16/09/2025
Olivers Trees	Village green cut back	252.00	16/09/2025
Andy Brewster	Acoustic music fete 7.9.25	200.00	18/09/2025
Olivers Trees	emergency works Victoria Park	552.00	23/09/2025
Warrior Properties	Office Rent (Oct)	312.00	23/09/2025
NALC	Job Advertisement	120.00	23/09/2025
Allotment tenant ex EM13A	key and bond return	55.00	24/09/2025
Thornaby Landscapes	Eliffs mill works gate and plots	255.00	24/09/2025
Everflo	Allotment water supply	163.50	24/09/2025
HSBC	Chrges for cheques	4.50	26/09/2025
Clerk	Clerk Salary	1,651.79	02/10/2025
HMRC	Clerk Tax Empee NI & Employer NI	455.10	02/10/2025
All saints Church	Room hire Oct	30.00	02/10/2025
Post Office	1st and 2nd class stamps	20.56	02/10/2025
Clerk	Mileage March-Sept inc.2025	51.75	02/10/2025

**The following income is to be noted**

Allotment Tenants	Allotment Rents EV and EM	30.00	04/09/2025
HSBC	Gross Interest to 4th sept	537.31	05/09/2025
Allotment Tenants	Allotment Rents EV and EM	45.00	06/09/2025
Allotment Tenants	Allotment Rents EV and EM	60.00	07/09/2025
Allotment Tenants	Allotment Rents EV and EM	15.00	08/09/2025
EEC	Fete takings	240.00	08/09/2025
Clerk	reimbursement fete sweets error	28.15	08/09/2025
Allotment Tenants	Allotment Rents EV and EM	30.00	09/09/2025
Allotment Tenants	Allotment Rents EV and EM	60.00	10/09/2025
Allotment Tenants	Allotment Rents EV and EM	15.00	11/09/2025
Allotment Tenants	Allotment Rents EV and EM	30.00	12/09/2025
Allotment Tenants	Allotment Rents EV and EM	30.00	17/09/2025
Allotment Tenants	Allotment Rents EV and EM	30.00	19/09/2025
Allotment Tenants	Allotment Rents EV and EM	15.00	22/09/2025
Allotment Tenants	Allotment rents CASH	45.00	22/09/2025
Allotment Tenants	Allotment rents CHQS	45.00	22/09/2025
Allotment Tenants	Allotment Rents EV and EM	60.00	23/09/2025
Allotment Tenants	Allotment Rents EV and EM	105.00	25/09/2025
Allotment Tenants	Allotment Rents EV and EM	15.00	27/09/2025
Allotment Tenants	Allotment Rents EV and EM	30.00	28/09/2025
Allotment Tenants	Allotment Rents EV and EM	15.00	30/09/2025
Allotment Tenants	Allotment Rents EV and EM	45.00	01/10/2025
Allotment Tenants	Allotment Rents EV and EM CASH	30.00	02/10/2025

**RESOLVED:** That the schedule of payments and receipts as listed above, are approved.

**b) Verification of Bank reconciliation as at 30<sup>th</sup> September 2025**

Cllr Richardson & Clerk to verify Q1 and Q2 bank statements in the office early October.

**103/25 ITEMS FOR INFORMATION**

None

**104/25 TO CONFIRM DATE & TIME OF NEXT MEETING**

**RESOLVED:** That the next meeting will be held Thursday 6<sup>th</sup> November 2025 in All Saints Church meeting room commencing at 7pm.

Mr Brian Newcombe who attended the meeting has expressed a wish to join the Council; Cooption to be on the agenda for the following meeting 6<sup>th</sup> November 2025.

There being no further business, the meeting closed at 9.18pm

Page 7. (48/25) Chair: ..... *R. Richardson* .....

Date: ... *6/11/25* .....



- Rent letters sent out to most tenants except those given notice and 3x with tenancy mgt action. About 50% rents paid so far.
- Tree behind plot EM24 lost a branch, arborists requested to attend to cut tree back.

#### Recreation Committee:

- Refer Recreation Committee minutes 22<sup>nd</sup> July 25 to agree the play area equipment at Amberley Way. Equipment ordered and Cllr Richardson & Clerk met the contractor on site 27.8.25 for a prestart. Drawing attached, SBC Depts notified including Enforcement. Works scheduled for w/c 21<sup>st</sup> October for 4 days, RAMS to be sent this week. Will need to liaise with Durham Lane School.
- 2 trees, low hanging, to be cut back Village green for the fete, notice to SBC applied for works due 5<sup>th</sup> Sept.
- Village telephone box painted by the resident who did it last time. Paint ordered directly by Clerk to claim vat. Resident storing leftover paint for maintenance.

#### Memorial (Tittybottle) Park:

- Clerk to visit Preston Hall Museum, 18<sup>th</sup> September to view the 1920s minute book for the land registry legals – earliest opportunity due to major works at Hall.
- Cllr Taylor requested permission to install the bronze plaque – forwarded to Chair and V Chair 7<sup>th</sup> August, Cllr Taylor to attend 4<sup>th</sup> September meeting.

Website & Email Update - Ongoing – need Cllr opinions and input.

Summer Planning Application - £200 planting budget paid to EARA

Clerk annual leave – Taken dates 14/15th July / 20th August as annual leave.

### Planning Applications for Council meeting 4th September 2025

Planning ref	Address	Application description
Ref. No: 25/1441/FUL   Received: Mon 14 Jul 2025   Validated: Wed 16 Jul 2025   Status: Awaiting decision	1 Fortrose Close Eaglescliffe Stockton- on-Tees TS16 9HD	<u>Erection of a part single storey, part two storey side/rear extension (Installation of roof light to front elevation and demolition of existing rear extension)</u>
Ref. No: 25/1471/TNOT   Received: Thu 17 Jul 2025   Validated: Thu 17 Jul 2025   Status: Awaiting decision	Communication Station Cell 4907 Wass Way Durham Lane Industrial Park Eaglescliffe TS16 0RG	<u>Notice under regulation 5 of electronic communications code regulations for removal of existing 6no antennas and replacement with 9no antennas and associated ancillary works.</u>
Ref. No: 25/1481/FUL   Received: Thu 17 Jul 2025   Validated: Mon 21 Jul 2025   Status: Awaiting decision	14 Eastbourne Avenue Egglecliffe Stockton- On-Tees TS16 9BZ	<u>Erection of a single storey rear garden room extension</u>
Ref. No: 25/1526/FPD   Received: Wed 23 Jul 2025   Validated: Thu 24 Jul 2025   Status: Awaiting decision	10 Middleton Close Eaglescliffe Stockton- On-Tees TS16 0GA	<u>Erection of a single storey rear extension, conversion of integral garage, extension of driveway (demolition of existing rear extension)</u>
Ref. No: 25/1517/SEC   Received: Wed 23 Jul 2025   Validated: Wed 23 Jul 2025   Status: Awaiting decision	Village Green The Green Egglecliffe TS16 9DB	<u>Section 211 notice to crown lift by 2.5m /remove secondary branches to a height of 2.5m 1no Walnut Tree (T006) and remove epicormic growth at the base/crown lift low branches to a height of 2.5m 1no Lime Tree (T013).</u>

Ref. No: 25/1454/LBC   Received: Tue 15 Jul 2025   Validated: Fri 01 Aug 2025   Status: Awaiting decision	The Cottage Butts Lane Egglescliffe Stockton-on-Tees TS16 9BU	<u>Listed building consent for the replacement of existing front wall/railings with new wall/railings and gates and replacement of existing windows/doors. Landscaping works to front/rear gardens to include removal of 6 trees, new paving and erection of pergola, barrel sauna and relocation of existing garden shed.</u>
Ref. No: 25/1453/FUL   Received: Tue 15 Jul 2025   Validated: Fri 01 Aug 2025   Status: Awaiting decision	The Cottage Butts Lane Egglescliffe Stockton-on-Tees TS16 9BU	<u>Replacement of existing front wall/railings with new wall/railings and gates and landscaping works to front/rear gardens to include removal of 6 trees, new paving and erection of pergola and barrel sauna. (Replacement of existing windows/doors and relocation of existing garden shed)</u>
Ref. No: 25/1554/FUL   Received: Mon 28 Jul 2025   Validated: Mon 28 Jul 2025   Status: Awaiting decision	4 Wass Way Durham Lane Industrial Park Egglescliffe Stockton- on-Tees TS16 0RG	<u>Erection of light industrial building for storage and distribution (B2 and B8)</u>
Ref. No: 25/1601/ADV   Received: Fri 01 Aug 2025   Validated: Fri 01 Aug 2025   Status: Awaiting decision	Allens West Logistics Centre Durham Lane Egglescliffe TS16 0RW	<u>Advertisement consent for 1no internally illuminated fascia sign, 9no non illuminated small totem signs, 1no non illuminated totem sign, 1no non illuminated large totem sign and 2no non illuminated flag poles/flags.</u>
Ref. No: 25/1602/DCH   Received: Fri 01 Aug 2025   Validated: Fri 01 Aug 2025   Status: Awaiting decision	Allens West Development Durham Lane Egglescliffe TS16 0QZ	<u>Information to discharge condition no35 (piling/foundation designs) of planning approval 11/2842/EIS - Outline application for the erection of a residential development comprising 845no dwellings (Class C3) and a residential institution (Class C2) with associated retail, creche and community facilities, landscaping, roads, parking and infrastructure.</u>
Ref. No: 25/1465/FUL   Received: Wed 16 Jul 2025   Validated: Mon 11 Aug 2025   Status: Awaiting decision	34 Chaldron Way Egglescliffe Stockton- on-Tees TS16 0SB	<u>Erection of single storey rear extension.</u>
Ref. No: 25/1685/VARY   Received: Mon 11 Aug 2025   Validated: Mon 11 Aug 2025   Status: Awaiting decision	573 Yarm Road Egglescliffe Stockton- on-Tees TS16 9BJ	<u>Section 73 application to vary condition no2 (Approved Plans) of planning approval 25/0387/FUL.</u>
Ref. No: 25/1765/FUL   Received: Thu 14 Aug 2025   Validated: Thu 14 Aug 2025   Status: Awaiting decision	21 Whinfell Avenue Egglescliffe Stockton- On-Tees TS16 0HY	<u>Application for the erection of a single storey rear extension</u>

Ref. No: 25/1703/SEC   Received: Thu 14 Aug 2025   Validated: Thu 14 Aug 2025   Status: Awaiting decision	16 Albert Road Egglecliffe Stockton- On-Tees TS16 0DD	<u>Section 211 notice to crown reduce by 20% 1no Cherry tree.</u>
Ref. No: 25/1707/PAZND   Received: Thu 14 Aug 2025   Validated: Mon 18 Aug 2025   Status: Pending Consideration	Manor Farm Back Lane Egglecliffe TS16 9BY	<u>Prior Approval in relation to siting, design and appearance of 25/0951/PDA (Prior Notification of Agricultural Building)</u>

## 75/25 PLANNING APPLICATIONS

### Additional to the planning applications in the Summer recess report above.

Ref. No: 25/1820/CPL   Received: Mon 01 Sep 2025   Validated: Tue 02 Sep 2025   Status: Awaiting decision	32 Emsworth Drive Egglecliffe Stockton- On-Tees TS16 0NS	<u>Certificate of lawfulness for the erection of single storey extension to rear (Demolish existing detached garage and installation of window to side)</u>
Ref. No: 25/1849/FUL   Received: Tue 02 Sep 2025   Validated: Thu 04 Sep 2025   Status: Awaiting decision	9 Butts Lane Egglecliffe Stockton- on-Tees TS16 9BT	<u>Erection of single storey rear extension and canopy to front and application of render and cladding. (Part garage conversion, windows and door replacement/alterations and demolition of existing rear extension/front canopy)</u>
Ref. No: 25/1854/FUL   Received: Tue 02 Sep 2025   Validated: Wed 03 Sep 2025   Status: Awaiting decision	555 Yarm Road Egglecliffe Stockton- On-Tees TS16 9BJ	<u>Erection of 1.5 storey annexe to the rear.</u>

Cllr Ramsay raised the Wass Way planning application for a proposed light industrial unit. 25/1554. Discussion took place with regards to it's very near proximity to residential housing on the boundary fence, sewer drainage near the boundary, light pollution and noise with traffic and works. Cllr Robuck mentioned that there were numerous objections from adjacent residential homes, it was agreed that the council should at least lodge concerns with the number of objections to SBC Planning.

**RESOLVED:** Clerk to format a response to planning and circulate the draft for agreement before submitting deadline 16.9.25. **No comments or objections to be made on the remaining applications above.**

- Stopping up order for small piece of land on Clarence Way, Egglecliffe – **No objections**
- Appeal decision - Land South of Woodland View, Egglecliffe, original planning ref. 24/1609 – The Appeal is dismissed. Refer 70/25.

## 76/25 REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEE

(All committee minutes circulated to Councillors prior to the meeting.)

1. Allotment Management Committee – Inspections carried out by the Allotment Mgt Committee 29<sup>th</sup> July and 26<sup>th</sup> August, no committee meetings during recess.

Page 5. (37/25) Chair: *Mr Robuck*

Date: *2/10/25*

2. **Recreation Committees 22<sup>nd</sup> July 2025** The Recreation Committee was granted delegated powers by the Council 10<sup>th</sup> July meeting (Refer 65/25) to make a final decision on the proposed play park equipment at Amberley Way with a view to have the equipment on order for Autumn. Cllr Richardson explained careful consideration was given to all of the quotes and it was decided to go with Proludic Ltd. Cllr Richardson and Clerk met with the company during August and it is proposed to have the new play equipment installed w/c 21<sup>st</sup> October 2025.

**St Margarets playarea flooding** issues to be discussed at the next committee meeting with the **Tree cyclical survey** quotes due in autumn.

**RESOLVED:** That the minutes for the meeting are received and recommendations put into effect.

77/25

#### **RECRUITMENT OF NEW CLERK**

Refer 65/25 Delegated Powers summer recess arrangements. The Clerk advertisement, Recruitment Info Pack and Application form was circulated to the Council for discussion. The Employment Committee is proposed to consist of the Chair, Vice Chair and Cllr Fletcher. It was asked if the Clerk can join the panel for interviewing as advisory to the role. The Clerk to check compliancy. The advertising of the post to be imminently and to include advertising on local job websites; NALC & CDALC and SBC websites as well as the parish council website. Interviews are expected to be first week in October. The Chair and Vice chair to discuss with the clerk arrangements if the post cannot be filled by the time she goes on leave the 23<sup>rd</sup> October.

**RESOLVED:** The advert to go ahead and the Clerk to confirm with Cleveland and Durham Association of Local Councils (CDALC).

78/25

#### **EAGLESCLIFFE MEMORIAL (VICTORIA) PARK LAND REGISTRY**

Refer 50/25 p1. Clerk to visit Preston Hall, 18<sup>th</sup> September to view the 1920s minute book for the land registry legals – earliest opportunity due to major works at Hall.

79/25

#### **BI CENTENARY STOCKTON AND DARLINGTON RAILWAY**

Cllr Fletcher explained the S&DR proposals for a replica Locomotion No.1 and passenger carriage to travel from Shildon, Darlington and Stockton on the 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> September. There will be viewing points along the line including Moorhouse Estate towards Rochester Road Roseworth then to Stockton Station. Limited tickets available.

The footpath along the original S&DR200 includes the connection to the new Eaglescliffe station carpark footpath. This is hindered by the locked gate on Wass Way preventing pedestrian and cycle access. Cllr Fletcher has contacted the Mayor to explain this is a missed opportunity. Cllr Ramsay raised there was a fear that people will use Eaglescliffe station and not Allens West and would there be a future risk of Allens West being closed due to under use.

Commemorative Plaques – Cllr Fletcher and Clerk have been asked by S&DR200 and the Friends if a joined-up approach towards these commemorative plaques would be helpful whether by employing a consultant or working closely with Friends of S&DR. Clerk has responded to Niall Hammond, Chair of S&DR200 to ask for further information on costs of joint working and if EEC will still have the opportunity to apply for S&DR200 grant funding. The question was put to council that with the Clerk leaving and a new Clerk settling in whether the council will support joint working ? **RESOLVED:** The Council to support exploring options for joint working to get commemorative plaques in place.

80/25

**EVENTS – 2025 BICENTENARY EVENT JOINTLY WITH EGGLESCLIFFE AREA RESIDENTS ASSOC. (EARA) SUNDAY 7<sup>TH</sup> SEPTEMBER 2025.**

The Clerk and Shane Sellers Chair of EARA have applied for the Temporary Street Trading license to cover the stall holders and the Temporary Event Notice needed. Cllr Richardson volunteered to manage the Coconut Shy stall and Cllr Roebuck the Hook a Duck stall. Cllrs Marsden, Fletcher and de Launay to assist where possible. Clerk and Chair have put together a large board with posters to gain interest 'becoming a Councillor' to be displayed in the Egglecliffe Parish Hall where teas, refreshments and entertainment are planned. Discussion on identifying a Chair's charity to benefit from a donation from takings from the face painting, hook a duck and coconut shy.

**RESOLVED:** Donations received to be split between the Great North Air Ambulance Service and the Tees River Rescue Service as in 2023.

81/25

**SECTION 137 GRANT APPLICATIONS**

Two grant applications received, Egglecliffe Girls Guides 100<sup>th</sup> anniversary and from Egglecliffe PTA to support a student led newspaper.

\* 1<sup>st</sup> Egglecliffe Guides currently have 14 members and wish to celebrate their 100<sup>th</sup> birthday with celebration badges and catering for an event, applying for a grant contribution of £500.00

\* Egglecliffe school & 6<sup>th</sup> Form currently run a 8-12 page tabloid newspaper, written, produced and printed 2000 copies by the students distributed in the community and direct letter box delivery. The group wish to discuss this further with the parish council regarding new items etc. with reps invited to the October 2<sup>nd</sup> council meeting. The grant request of £550 is expected to be a one off grant for the Autumn publication.

Although supportive of both requests, the supporting financial information was not available for the meeting so the council if both financial statements can be circulated. It was asked about the remaining grant 137 budget of £1600 as there will be the wreaths for the Remembrance service and RBL donation of £450 leaving £100 budget. **RESOLVED:** Clerk to circulate the financial information of both organisations and request a wreath price list off the local RBL organisation. Previous years have been a standard wreath with a decent donation to RBL.

82/25

**IT AND WEBSITE UPDATE**

Cllr Roebuck sourcing a mobile for the office/clerk they have both looked at SIM only options. Laptop to be sourced.

New website development still in progress. Cllr Collier asked when it will be implemented as it seems to be years. Clerk to forward an update on phase 1 and when the new Cllr emails will be available.

83/25

**SUMMER INSPECTIONS**

Ongoing

84/25

**ARRANGE COMMITTEE MEETINGS AND OTHER DATES**

Allotment Mgt Committee inspections Tues 23.9.25 1pm with the Committee meeting Monday 29<sup>th</sup> September 2025 7.30pm.

Recreation Committee To either 6<sup>th</sup> or 7<sup>th</sup> October before Amberley is installed,

Public Relations Committee – 6.30 Monday 29<sup>th</sup> September at 6.30pm

Finance Committee – 13<sup>th</sup> or 14<sup>th</sup> October 2025 at 7pm

85/25 ACCOUNTS/FINANCE

a) To approve schedule of payment and receipts 4<sup>TH</sup> September 2025

The following payments are for approval:

Payee	Required for	Amount £	Date paid / approved	Payment method / Approved
Sky Business	Telephone & Broadband	44.40	11/07/2025	DD
SBC	Play area inspections& Rospa	3,728.02	17/07/2025	BP
Stockton Decorators Merch	Paint & materials for benches/tables	99.25	17/07/2025	BP
HSBC	Bank Charges	5.00	21/07/2025	CHG
Screwfix	Paint & materials for benches/tables	80.23	24/07/2025	Debit Card
EARA	Summer planting for EV	200.00	28/07/2025	BP
CDALC	New Cllr training (Cllr DK)	35.00	28/07/2025	BP
CDALC	Training (Cllr KR)	35.00	28/07/2025	BP
C Waines & Son	3x replacement panels Noticeboards	300.00	28/07/2025	BP
Warrior Properties	Office Rent (Aug)	312.00	29/07/2025	BP
Everlow	Water supply allotments	636.73	30/07/2025	DD
CDALC	Chair training	32.00	31/07/2025	BP
X2connect solutions	paints for village red phone box	175.15	31/07/2025	BP
Microsoft	microsoft package	14.75	04/08/2025	DD
SBC	Pest control Charges	871.20	04/08/2025	BP
Allotment tenant EM14A	bond and key return	85.00	04/08/2025	BP
Clerk	Salary	1,609.77	05/08/2025	BP
HMRC	Tax & Emp NI & Employer NI	429.84	05/08/2025	BP
Cartridge people	stationary and ink cartridge blk.	68.92	07/08/2025	Debit Card
Egglescliffe Parish Hall	hall hire and deposit 7th Sept	225.00	08/08/2025	BP
The Works	bluetack and staples	2.00	08/08/2025	Debit Card
Morrisons	3 x A4 folders for allotment t/agree	4.95	12/08/2025	Debit Card
Sky Business	Telephone & Broadband	44.40	13/08/2025	DD
Post Office Ltd	2x books 8x stamps 2nd class	13.92	13/08/2025	Debit Card
Thornaby Landscapes	O&M Maintenance	155.00	14/08/2025	BP
SBC	Fete- Street trading licence	150.00	19/08/2025	Debit Card
SBC	Fete- Tmeporary Event Notice	21.00	19/08/2025	Debit Card
HSBC	Bank Charges	5.00	21/08/2025	CHG
Allotment tenant EM10A	bond and key return EM10A	85.00	28/08/2025	BP
Allotment tenant EV6	Bond return EV6	80.00	28/08/2025	BP
Everflo	Water supply allotments	158.22	28/08/2025	DD
All Saints Church	Meeting room 4th Sept	30.00	01/09/2025	BP
Warrior Properties	Office Rent (Sept)	312.00	01/09/2025	BP
Microsoft	microsoft package	14.75	03/09/2025	DD
Clerk	Salary inc. backpay	1,820.07	04/09/2025	BP
HMRC	Tax & Emp NI & Employer NI	555.92	04/09/2025	BP

The following income is to be noted

Allotment Tenant EV21A	Allotment EV21A bond	80.00	06/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	240.00	13/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	210.00	14/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	135.00	15/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	30.00	17/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	60.00	18/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	75.00	19/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	30.00	20/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	105.00	21/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	30.00	22/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	60.00	23/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	30.00	25/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	150.00	26/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	30.00	29/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	45.00	30/08/2025	BP
Allotment Tenants	Allotment Rents EV and EM	105.00	01/09/2025	BP
Allotment Tenants	Allotment Rents EV and EM CASH	45.00	01/09/2025	Post Office
Allotment Tenants	Allotment Rents EV and EM CHQS	135.00	01/09/2025	Post Office
Allotment Tenants	Allotment Rents EV and EM	45.00	02/09/2025	BP
Allotment Tenants	Allotment Rents EV and EM	60.00	03/09/2025	BP
Allotment plot EM36A	Bond, rent and key deposit	100.00	03/09/2025	BP

**RESOLVED:** That the schedule of payments and receipts as listed above, are approved.

b) **Verification of Bank reconciliation as at 30<sup>th</sup> June 2025**

Cllr Richardson & Clerk to verify Q1 and Q2 bank statements in the office early October.

**86/25 ITEMS FOR INFORMATION**

None

**87/25 TO CONFIRM DATE & TIME OF NEXT MEETING**

**RESOLVED:** That the next meeting will be held Thursday 2<sup>nd</sup> October 2025 in All Saints Church meeting room commencing at 7pm.

There being no further business, the meeting closed at 9.45pm

Page 9. (41/25) Chair: ..... *H. Roebuck* .....

Date: *2/10/25*

