



**MINUTES FROM A MEETING
OF EGGLESCLIFFE & EAGLESCLIFFE COUNCIL
HELD ON THURSDAY 19th JUNE 2025, COMMENCING AT 7.15pm
IN ALL SAINTS CHURCH, EAGLESCLIFFE**

CLLRS PRESENT: Cllrs K Roebuck (Chair) M de Launay, J Fletcher, R Richardson, A Collier & A Marsden,

IN ATTENDANCE: N Ironside – Clerk to the Council, Shane Sellers Egglecliffe Area Residents Association (EARA)

APOLOGIES: None

DECLARATIONS: None

DISPENSATIONS: None.

The Chair opened the meeting and announced the passing of ex Ward Cllr and Honorary Alderman John Jeremy Atkinson. Refer Clerks report 39/25 (8). June 2025. His funeral to be held at All Saints Church Tuesday 24th June at 1pm.

35/25 EVENTS – 2025 BICENTENARY EVENT JOINTLY WITH EGGLESCLIFFE AREA RESIDENTS ASSOC. (EARA)

Shane Sellers, Chair of EARA attended the meeting to discuss the latest progress on 7th Sept S&DR BiCentenary themed event. He has shared electronically the updated Event Action Plan, Risk Assessment, Adverse Weather plan and itinerary. The day to include a church service on the village green at 10am with the event build up at 11.30 for a 1pm start.

- The Egglecliffe Parish Hall is booked for the day and will include space for stands and a member of the hall association present all day within the hall. 2x SIA trained operatives to supervise the bar areas during the afternoon, police, fire brigade etc. to be notified in advance as well as the temporary events notice to be applied for in August.

- The Clerk to check up on grass cutting before event/arrange black rubbish bag collection from the green early on the 8th and confirm 5/6th Sept that traffic management has been arranged by SBC.

-SS explained that the earlier proposals to have a land train running rides around the village has been considered and felt may be a risk during the busy afternoon. Food stalls have been asked to confirm a minimum level 5 hygiene certificate.

- Cllr Fletcher asked if a stall could be set up from EEC to explain about the council and becoming a Cllr. Proposed to seek a space in the EPH on the day.

- SS went through the action plan and if the council would man stalls such as tombola, coconut shy, hook a duck and if this needed space allocating. Appreciating shortage of cllrs to man the events, the equipment is in the parish storeroom, if they can be manned either by cllr or EARA volunteers. – to confirm.

- Cllr Collier has recently stepped back from being a member of EARA leaving a vacancy for a Cllr to join the association, however he will still actively support the September event.

EARA meeting dates as 17.7.25, 21.8.25, 18.9.25, 16.10.25, 20.11.25 & 18.12.25.

Current event budget predictions are spend of £3500 - £4000, to be funded by the parish council including the £3000 budgeted 2024/25 for a 2024 event.

Page 1. (15/25) Chair: *K. Roebuck*

Date: *10/7/25*

36/25 TO CONFIRM MINUTES OF 6th MARCH & 28TH MAY 2025 MEETINGS

RESOLVED: That the Minutes from 6th MARCH & 28TH MAY 2025 meeting be taken as read and accepted as a true record.

37/25 MATTERS ARISING FROM 6th MARCH & 28TH MAY 2025 MEETINGS

None, however referring 39/25 Election of Committees, the Clerk asked Cllr Collier who did not attend the 28th May annual meeting to confirm if he wished to continue on the Finance Committee and the Recreation Committee. Cllr Collier confirmed his wish to continue and stated his intent to join all of the other committees and working groups including the Allotment Mgt, Public relations Committee and the Neighbourhood Plan Working Group.

38/25 COUNCILLORS REPORT BACK

Cllr Fletcher attended Friends of Stockton & Darlington Railway meeting 3rd June refer 43/25 for their minutes, his notes added and discussion circulated prior to 12th June. **Cllr de Launay** reported further anti social behaviour during the hot weather spell at Sunningdale Shops and St Margarets and dog mess not being cleared is still an issue. **Cllr Collier** reported he had stepped back as Council representative of EARA and although enjoying his time there felt he had been left uncomfortable about the amount of questions directed to him regarding the removed St John church floodlight system. It was explained that all decisions since the fault December 2022 were in the council minutes and in the public domain. At least 3 newsletters carried articles asking for opinions on the future of the floodlights and the costs and options of replacing them as they were at the end of their maintainable life. Cllr Collier stated that '50%' of Egglecliffe households didn't receive their newsletters and that more clarity was needed as EARA with local residents are currently exploring options to have the church aesthetically lit again and considering installation of lighting to the churchyard footpath. Clerk confirmed that the church has all of the inspection reports and information. After a lengthy discussion the Chair gave Cllr Collier five minutes to complete his report and that if EARA need any further information it can be provided on request.

39/25 REPORTS BY THE CLERK INCLUDING CORRESPONDENCE

Clerks report 3rd April 2025 & 8th May 2025

1. **Telephone and broadband switchover** – final credit due of £164.44 due from BT 4th April
2. **Public Rights Of Way** – Query received regarding access from Victoria Road to the Durham Lane Ind Estate on the other side of the railway. SBC confirmed that both the path under the railway line and the stretch from tunnel to Wass Way are private land. There is a sign in place telling you that the pass under the railway is a private road, although there is nothing physical to stop access under the railway line. There is a gate/fence and signs at the Wass Way end.
3. **Durham Lane cycleway update** – “SBC are just in the process of seeking internal approval to progress the scheme to delivery. SBC will provide another update in May once they've been through this process, setting out timescales for the delivery.”
4. **Notices up for vacancies for Cllrs in Egglecliffe West and East**, closing date 17th and 31st March respectively.
5. **St Margarets – Report of fly tipping** (fence post) near the hedges of St Margarets play area.
6. **Dog Fouling** – further complaint at St Margarets park area of dog fouling. Article in the spring newsletters reminding dog walkers to tidy up after their pets. Liaising with Yarm clerk re sourcing some further dog fouling notices for the area, SBC will fit.
7. **Request received for Parish Council approval to alter drive on Church Road**, Egglecliffe Village for better parking. Clerk advised household to contact SBC highways for advice, any issues via conservation area will be covered with consultation. Photos available.

8. **Preston Park play equipment** – Ward Cllr Taylor passed a contact at SBC for EEC to contact regarding the playground equipment due for renewal as part of the park upgrade. Do the Council want the Clerk to pursue this ? which equipment may be useful for where ?
9. **Clerk** – has brought forward 3 1/2 days annual leave to take spring, with agreement of Chair. Clerk has annual leave booked for w/c 2nd June for the week and w/c 27th October for a week and some further time in Mid-July.
10. **Co option – Notice for vacancy** for Egglecliffe East and West went uncontested for an election so notices will go up for both vacancies for co-option. There are 4 further council vacancies too so in total there are 2x vacancies for E East and 4x vacancies for E West.
11. **HGVs on Allens West Crossing** – complaint received regarding the number of heavy goods vehicles going across Allens West and shouldn't there be weight restrictions ?

Clerks report 12th & 19th June 2025

1. **Butts Lane** - new yellow lines installed near school. A request from a resident to the Ward Cllrs to consider installing a zebra crossing near the school to the church lane, and cc'd the Clerk in email.
2. **Railway Terrace** – request for assistance with a side alleyway being closed by a new house owner, Ward Cllr Taylor took the lead and liaised with SBC regarding the rear alley access.
3. **Teesdale Way and giant hogweed** – Yarm Cllr Brian Newcombe rung during w/c 19th May to ask about signage warning of giant hogweed along the EEC side of the river, believing the parish council had organised them recently. I said I wasn't aware of such request since late 2022, but did give him the contact of the SBC Countryside and Greenspace Programme Officer who had advised our allotment committee in 2024 about eradicating it there. He is concerned of pedestrians on the True Lover's Walk, Yarm side of the river.
4. **William Hall Charity** – Cllr Fletcher clarified the charity is now closed and the charity Commission notified. This means in future there will be no need for E&EC to appoint trustees.
5. **Changes to recycling and waste collection services across the Borough** – SBC have asked to attend a council meeting to help spread the word about engaging with communities by attending local events and visiting organisations throughout the area, helping residents understand the upcoming changes and answering any questions they may have.
6. **QEII Garden maintenance** – 1st year contract expired 30th April, as per Recreation Committee 3rd March, ref 14/25 Clerk to confirm with contractor if they could extend the contract into a 2nd year and if any uplift would be needed. He asked for an increase from £135 pm to £155pm (fuel etc) and he will be pleased to extend another year. I circulated his response 1st May to Recreation committee and 2 responses from the Recreation Chair & Cllr Collier and were in favour. With their being no Council meeting 8th May, and the May invoice with the new amount is due for payment, please can I confirm with Council I can confirm the extension of contract till 30th April 2026. The Recreation Committee may wish to re procure the maintenance contract next year - **AGREED.**
7. **Litter Picking Volunteer Group – signage initiative**
Rebecca Hassack, lead of the Eaglescliffe litter volunteer group contacted the Clerk 11th June to explain they have some local company support & funding to produce litter signs which will be designed by local schools. These litter signs are proposed for installation in several areas including Orchard Way, St Margarets play area, Amberley Way play area and Sunningdale and also for Elmwood Road Preston. They have spoken with SBC Highways and SBC Asset team to ascertain the best places to install these signs, preferably at a height to make them difficult to vandalise, and they seem on board, however this is where costs may be incurred for installation. Clerk has advised that this can be put in front of council to see if they can assist via a grant application or budget, EEC are in need of at Dog Poo signage to St Margarets & Amberley play areas.

8. Cllr Fletcher reported that **Honorary Alderman John Jeremy Whitmore Atkinson** has died. He was the Member for Eggescliffe Division of the former Cleveland County Council from the May 1989 election until its abolition on 31-3-96. Also, he represented (with Cllr Fletcher) Eggescliffe Ward on Stockton-on-Tees Borough Council from May 1995 to May 2003. Eggescliffe Division & Ward were then co-terminus with our civil parish. Widowed, he leaves six children and a number of grandchildren.
9. **Access from Albert Road under the railway to Durham Lane** – Cllr Fletcher reported that Friends of S&DR have been informed by the Council (SBC) that gates at the Wass Way entrance for pedestrians and cyclists will remain locked following the completion of the car park. This will prevent a section of the S&DR Walking and Cycling Route being made available. The highways officer considers Wass Way, an unadopted road without footways, to be unsafe for walkers and cyclists. A circuitous alternative route between Allens West and Eggescliffe stations will be available via Durham Lane and Cleasby Way.
10. **Comment from newsletter** – resident commented on the hard work of Cllrs but why parts of Grisedale Cres footpath haven't been upgraded list Orchard, Sunningdale and parts of Grisedale. Clerk asked for more detail on the stretch of Grisedale queried in order to contact SBC Highways to ask.
11. **Trees Eggescliffe Village** – SBC Arborist reported in Eggescliffe Village Green it appears that a high vehicle has struck a branch from a lime tree and needs removing before it breaks and falls, SBC will do today (17.6.25) and unlikely to recharge. Also broken branch overhanging the Grisedale Crescent junction at the side of 9 Butts Lane. The house is unoccupied and the branch is from a tree at the property. SBC will remove that too with it being the kids school drop off area.
12. **Tees Valley Lakes, Urlay Nook Road** – Construction Management Plan received 18th June with works due to start on 23rd June 2025 for a new dwelling
13. **HGVs – See agenda item 13**, Clerk was given a copy of the Technical Note for Heavy Goods Vehicle movements in Eggescliffe & Yarm area circa 2005 which fed into the Transport plan. The report Recommendations page circulated to Council and to confirm if Council wish to try to ask formally for a review to update the HGV restrictions for the area given the increase in dwellings and industry and traffic from the increased airport cargo.
14. **Councillor Vacancy for Eggescliffe West** posted on notice boards 19th June following resignation of Cllr Knowles this week.

40/25 PLANNING APPLICATIONS

(circulated to all Councillors prior to cancelled meetings 3rd April, 8th May, 12th June)

Planning Applications for Council meeting 3rd April 2025

Planning ref	Address	Application description
Ref. No: 25/0500/DCH Received: Thu 06 Mar 2025 Validated: Thu 06 Mar 2025 Status: Awaiting decision	Land South Of Village Farm Eggescliffe TS16 9DH	Information to discharge conditions no11 (Ecology Survey) and no12 (Biodiversity Net Gain) of planning approval 22/2292/FUL - Erection of 1no residential dwellinghouse with associated parking and amenity space
Ref. No: 25/0527/DCH Received: Mon 10 Mar 2025 Validated: Mon 10 Mar 2025 Status: Awaiting decision	Hunters Rest Farm Urlay Nook Road Eggescliffe Stockton- on-Tees TS16 0QA	Information to discharge condition no17 (Ecology and Mitigation) of planning approval 18/0301/REV - Revised Outline planning permission with some matters reserved (appearance, landscaping, layout and scale) for the erection up to 130 dwellings, associated infrastructure including access road and public open space.

Ref. No:
25/0583/SEC | Received:
Tue 18 Mar
2025 | Validated: Tue 18
Mar 2025 | Status: Awaiting
decision

War Memorial Victoria
Road Eaglescliffe TS16
0DQ

[Section 211 notice to remove major deadwood from 2no Pine trees \(T014 and T016\), remove the crown leaving the stem as a standing monolith at a height of 4m to 1no Whitebeam \(T018\) and 1no Pine tree \(T022\), removal of lvy on 1no Pine tree \(T025\), remove snapped branches from the canopy of 1no Cherry Plum tree \(T028\) and removal of major deadwood and snapped/hanging branches of 1no Cedar tree \(T030\).](#)

Ref. No:
25/0589/RET | Received:
Tue 18 Mar
2025 | Validated: Thu 20
Mar 2025 | Status: Awaiting
decision

19 Meadowfield Drive
Eaglescliffe Stockton-
On-Tees TS16 OHG

[Retrospective application for the erection of a garden room within the rear garden.](#)

Ref. No:
25/0626/FUL | Received: Fri
21 Mar 2025 | Validated:
Mon 24 Mar 2025 | Status:
Awaiting decision

14 Aspen Road
Eaglescliffe Stockton-
on-Tees TS16 OLN

[Erection of single storey wrap around extension to the side and rear and erection of 1.8m high fence to the side \(demolition of existing garage\).](#)

Ref. No:
25/0668/FUL | Received:
Wed 26 Mar
2025 | Validated: Thu 27
Mar 2025 | Status: Awaiting
decision

2 Springfield Close
Eaglescliffe Stockton-
on-Tees TS16 OEW

[Erection of single storey extension to the side and single storey extension to the rear.](#)

Ref. No:
25/0513/VARY | Received:
Fri 07 Mar 2025 | Validated:
Wed 12 Mar 2025 | Status:
Awaiting decision

9 Middleton Close
Eaglescliffe Stockton-
On-Tees TS16 OGA

[Section 73A - Retrospective application to install a window and convert the garage](#)

Planning Applications for Council meeting 8th May 2025

Planning ref

Address

Application description

Ref. No:
25/0735/DCH | Received:
Mon 07 Apr
2025 | Validated: Mon 07
Apr 2025 | Status: Awaiting
decision

Land East Of Mandale
Park Urlay Nook Road
Eaglescliffe TS16 0LA

[Information to discharge condition no24 parts A and B \(Recording of a heritage asset through a programme of archaeological works\) of planning approval 23/2223/FUL - Erection of 87no. dwellings to include the creation of associated accesses, landscaping, external works, and the erection of a substation.](#)

Ref. No:
25/0742/X | Received: Mon
07 Apr 2025 | Validated:
Mon 07 Apr 2025 | Status:
Awaiting decision

620 Yarm Road
Eaglescliffe Stockton-
on-Tees TS16 0DQ

[Application to crown thin by 15% and crown reduce by 15% 3no Copper Beech trees \(T1, T2 and T3\) of tree preservation order 61 \(00.8.5.78\)](#)

Ref. No:
25/0774/FUL | Received:
Thu 10 Apr
2025 | Validated: Thu 10
Apr 2025 | Status: Awaiting
decision

3 Burdale Close
Eaglescliffe Stockton-
on-Tees TS16 ORX

[Erection of single storey extension to the rear/side](#)

Ref. No:
25/0766/DCH | Received:
Thu 10 Apr
2025 | Validated: Thu 10
Apr 2025 | Status: Awaiting
decision

Land East Of Mandale
Park Uraly Nook Road
Eaglescliffe TS16 0LA

[Information to discharge conditions no12 \(Provision of cycleways/footpath\), no15 \(Existing and Proposed Levels\) and no21 \(Biodiversity Net Gain\) of planning approval 23/2223/FUL - Erection of 87no. dwellings to include the creation of associated accesses, landscaping, external works, and the erection of a substation.](#)

Ref. No:
25/0714/FUL | Received:
Wed 02 Apr
2025 | Validated: Tue 15
Apr 2025 | Status: Awaiting
decision

4 Glades Road
Eaglescliffe Stockton-
on-Tees Stockton-on-
tees TS16 0SX

[Installation of 7no solar panels to front and rear roof elevation.](#)

Ref. No:
20/0279/NMD | Received:
Fri 11 Apr 2025 | Validated:
Fri 11 Apr 2025 | Status:
Awaiting decision

Allens West Logistics
Centre Durham Lane
Eaglescliffe TS16 0RW

[Non material amendment to planning approval 20/0279/REM \(House Types on Phase 5/6 revised to updated range\)](#)

Ref. No:
25/0843/FUL | Received:
Wed 23 Apr
2025 | Validated: Fri 25 Apr
2025 | Status: Awaiting
decision

28 Chaldron Way
Eaglescliffe Stockton-
on-Tees TS16 0SB

[Erection of single storey rear extension.](#)

Ref. No:
25/0863/DCH | Received: Fri
25 Apr 2025 | Validated: Fri
25 Apr 2025 | Status:
Awaiting decision

Land East Of Mandale
Park Uraly Nook Road
Eaglescliffe TS16 0LA

[Information to discharge conditions no10 \(Soft Landscaping\) and no11 \(Soft Landscape Management and Maintenance\) of planning approval 23/2223/FUL - Erection of 87no. dwellings to include the creation of associated accesses, landscaping, external works, and the erection of a substation.](#)

Planning Applications for Council meeting 12th & 19th June 2025

Planning ref

Address

Application description

Ref. No:
25/0775/ADV | Received: Thu
10 Apr 2025 | Validated: Tue 06
May 2025 | Status: Awaiting
decision

Land At Cleasby Way
Durham Lane Industrial
Park Eaglescliffe

[Advertisement consent for 1no non illuminated pole mounted sign.](#)

Ref. No:
25/0824/FUL | Received: Fri 18
Apr 2025 | Validated: Thu 01
May 2025 | Status: Awaiting
decision

7 South View
Eaglescliffe Stockton-
on-Tees TS16 0JA

[Replacement of existing wrap around extension pitched roof with flat roof including roof lanterns and application of render to full dwelling house. \(Garage conversion and replacement windows/doors\)](#)

Ref. No:
25/0876/FUL | Received: Mon
28 Apr 2025 | Validated: Tue 06
May 2025 | Status: Awaiting
decision

2 Greenfield Drive
Eaglescliffe Stockton-
on-Tees TS16 0HE

[Erection of single storey extension to front, replacement of existing flat roof to pitched roof over existing garage to front / side and erection of single storey rear extension \(garage conversion and window/door alterations\)](#)

Ref. No:
25/0951/PDA | Received: Wed
07 May 2025 | Validated: Wed
07 May 2025 | Status: Awaiting
decision

Manor Farm Back Lane
Eaglescliffe TS16 9BY

[Erection of agricultural storage building.](#)

Ref. No: 25/0871/X Received: Mon 28 Apr 2025 Validated: Fri 09 May 2025 Status: Awaiting decision	662A Yarm Road Eaglescliffe Stockton-on-Tees TS16 ODP	<u>Application to fell 1no Poplar Tree (T1) of Tree Preservation Order 61 (00.8.5.78)</u>
Ref. No: 25/0965/VARY Received: Fri 09 May 2025 Validated: Mon 19 May 2025 Status: Awaiting decision	Allens West Logistics Centre Durham Lane Eaglescliffe TS16 ORW	<u>Section 73 application to vary condition no2 (Approved Plans) of planning approval 20/0279/REM - Reserved matters application for the access, appearance, landscaping, layout and scale for residential development comprising 845 dwellings.</u>
Ref. No: 25/0817/FUL Received: Thu 17 Apr 2025 Validated: Fri 23 May 2025 Status: Awaiting decision	68 Greenfield Drive Eaglescliffe Stockton-on-Tees TS16 OHF	<u>Application for the erection of a 1.83m fence to the side and 1m fence to the front/side.</u>
Ref. No: 25/1074/FUL Received: Tue 27 May 2025 Validated: Tue 03 Jun 2025 Status: Awaiting decision	18 Albert Road Eaglescliffe Stockton-on-Tees TS16 ODD	<u>Erection of single storey extension to rear/side (demolition of existing garage and outbuildings)</u>
Ref. No: 25/1073/CPL Received: Tue 27 May 2025 Validated: Tue 03 Jun 2025 Status: Awaiting decision	572 Yarm Road Eaglescliffe Stockton-on-Tees TS16 OBX	<u>Certificate of lawfulness for the erection of single storey side extension.</u>
Ref. No: 25/1098/SEC Received: Thu 29 May 2025 Validated: Thu 29 May 2025 Status: Awaiting decision	19 Church Road Eaglescliffe Stockton-On-Tees TS16 9DQ	<u>Section 211 notice to prune 1no Whitebeam tree (T1) and 1no Cherry tree (T2)</u>
Ref. No: 23/1201/NMB Received: Fri 06 Jun 2025 Validated: Fri 06 Jun 2025 Status: Awaiting decision	Land To The East Of Cleasby Way Eaglescliffe	<u>Non material amendment to planning approval 23/1201/FUL (Existing security gate to remain in place)</u>
Ref. No: 25/1015/FUL Received: Mon 19 May 2025 Validated: Thu 12 Jun 2025 Status: Pending Consideration	10 Leicester Way Eaglescliffe TS16 0LP	<u>Erection of single storey rear extension and porch to front.</u>
Ref. No: 25/1162/FUL Received: Mon 09 Jun 2025 Validated: Mon 16 Jun 2025 Status: Awaiting decision	1 Butterfield Drive Eaglescliffe Stockton-on-Tees TS16 0EL	<u>Erection of 1.8m high fence to the side (dropped Kerb)</u>
Ref. No: 25/1161/FUL Received: Mon 09 Jun 2025 Validated: Tue 10 Jun 2025 Status: Awaiting decision	27 Grisedale Crescent Eaglescliffe Stockton-On-Tees TS16 9DS	<u>Erection of single storey rear extension</u>
Ref. No: 25/1192/FPD Received: Thu 12 Jun 2025 Validated: Thu 12 Jun 2025 Status: Awaiting decision	5 Talisman Close Eaglescliffe Stockton-On-Tees TS16 0RT	<u>Erection of single storey rear extension</u>

RESOLVED: No comments to be made on the applications above.

Page 7. (21/25) Chair: *K. R.*

Date: *10/7/25*

41/25 REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEE
(All committee minutes circulated to Councillors prior to the meeting.)

1. Finance Committee 6th May 2025.

Cllr De Launay went through the minutes from above explaining the AGAR submission

RESOLVED: That the minutes for the meeting are received and recommendations put into effect.

2. Allotment Management Committees 15th April, 27th May 2025 and draft revised tenancy agreement.

Cllr Richardson drew attention to the draft revised Allotment Tenancy Agreement, this included changes to the new tenant probation period. Northern Allotments Association advised that as the current Tenancy Agreement Rule 4 stated the Council reserved the right for amendments, the draft agreement to be sent to all tenants with their rent letters and a summary page to be kept with their original Tenancy agreement. The new tenancy agreement to be introduced to new tenants accepting allotments in the autumn.

The proposed rent increase for 2026/27 after no increase for several years. It was agreed the rents will increase September 2026 from £15 to £20 for a half plot and £30 to £40 rent for a full plot. Tenants to be notified this autumn.

RESOLVED: That the minutes for the meeting are received and recommendations put into effect.

3. Recreation Committees 28th April and 28th May 2025

Cllr Richardson as Chair briefed on both the minutes, tree works now complete at Victoria Park, Community Payback Team to carry out painting to some play park bench/tables. Conversation about future cyclical tree inspections, currently in discussion with the tree surveyor for a future inspection plan.

RESOLVED: That the minutes for the meeting are received and recommendations put into effect.

4. Public Relations Committee 17th March 2025

Cllr de Launay explained the website designer had been appointed to design the new website and provide new council email addresses for all Cllrs. Refer 44/25.

Spring Newsletter has now been distributed.

Bicentenary S&DR commemorative plaques, interim response from network rail regarding plaques under the arches at Teesdale Way refer to Cllr Fletcher update 43/25

RESOLVED: That the minutes for the meeting are received and recommendations put into effect.

42/25 EAGLESCLIFFE MEMORIAL (VICTORIA) PARK

The solicitors Tilley Bailey Irvine (tbi) have now been appointed on behalf of Egglecliffe and Egglecliffe Council and Preston Parish Council to register the park. With the deeds missing from the late 1960s it was felt the information from 1920s council meeting minutes (notes typed up 2016), the decision for the park to be transferred jointly to both parish councils will support the application to register. Tbi advised that the original minutes will need to be sighted and the person seeing them sign a 'statement of truth'. The particular minute ledger is held at Preston Hall and they explained the ledger was donated to Preston Hall in 1987 and not held as archived so permission and an appointment to view will be necessary with potentially an admin charge to view. With the Hall currently undergoing extensive works, it may be September before they can be accessed. Tbi explained that an initial attempt at registering the park can be made omitting mention of this document however land registry may ask respond and ask for the detail given the deeds are not available.

Cont.

RESOLVED: the council would prefer to wait until the Minutes ledger can be sighted and then tbi make the application. Clerk to advise tbi and contact Preston Hall to book time to view the minutes.

43/25 BI CENTENARY STOCKTON AND DARLINGTON RAILWAY

Cllr Fletcher had circulated minutes and his notes highlighted from a meeting of Friends of S&DR 3.6.25 via the Clerk. Cllr Fletcher commented there was a general feeling at the meeting that little was happening in 2025 to attract railway visitors after 10 years preparation with no grand parade along the line as held in 1925 and 1975. Concerns of the cycle and footpath following the original 1825 railway route from Urray Nook crossing old Admiral Gate pedestrian and cycle entrance then to Durham Lane near Allens West. He provided a brief sketch of the new SBC/TVCA proposed route of using Durham Lane Cleasby Way to access the station and across the line to Yarm Road, rather than the original route as the gate on Wass Way will remain locked for the safety of pedestrians on an unadopted stretch with no footway. Cllr Fletcher has formally asked if the Clerk can write to TVCA and SBC to express concerns of locking the gate. The Clerk referred to a recent response email from SBC following a visitor's query about accessing the Durham Lane industrial estate for a meeting from Yarm Station on the path under the bridge off Albert Road, refer 39/25 8th May item 2.

RESOLVED: Above seconded by Cllrs de Launay and Roebuck. Clerk to formally write to TVCA/SBC to express concerns of locking the gate at Wass Way & new car park by forcing pedestrians/cyclists to take other routes it will remove the advantage of the new footpath on the new business park on the southside.

44/25 IT AND WEBSITE UPDATE

Refer to Public Relations Committee minutes 41/25 4. Currently the Website designer is about to complete phase 1 of the new website design using the new shortened website name ee-pc.org.uk. Cllr Roebuck has upgraded the laptop software to Microsoft 365 and continues to source a new laptop. Cllr Roebuck to meet the clerk in office Friday 27th June to look at mobile phone sim only options. The current package with SKY includes a landline, proposed to keep the landline number can be discussed at broadband / telephone contract renewal late 2027. .

45/25 20MPH PROPOSALS FOR ESTATE ROADS & ROAD SAFETY NEWSLETTER CONSULTATION.

11 responses received from the newsletter survey, summary circulated previously, Cllr Roebuck suggested that as few responses should this be put on hold for a period of one to two years unless further complaints were received. Discussion followed that Amberly Way near the school should have further discussions with the school. Cllr Collier asked why the school had not been approached, the Clerk confirmed she had sent a copy of the newsletter, which included the survey, to the Head teacher in April to draw attention to the survey and that the council may be in touch to discuss further, no response from the School. Discussed that Ward Cllr Clarke had attended the 6th March meeting and had suggested that the parish council prioritise areas for 20mph.

The Clerk explained the complaint Refer 39/25 (11) 8th May Clerk Report about the HGV query on Durham Lane and had now been handed a copy of the technical note circa 2006 Refer 39/25(13) 19th June which was used for the Local Transport Plan 2006 /2011 and would the council instruct the Clerk to go back to SBC and see how the Council can request a review of the full parish HGV restrictions given the increase of residential and industrial development in the area; including the new Teesside Airport cargo traffic.

RESOLVED: Clerk to write to SBC and ask if a review of HGV restrictions in the parish area can be carried out.

46/25 ARRANGE COMMITTEE MEETINGS AND OTHER DATES

Allotment Management Committee to meet 7pm 1st July inspections same day.
 Recreation Committee – the most pending is the play area quotes for Amberley Way due early July. Cllr Collier suggested waiting to arrange a new meeting until these are received. If received for 10th July to discuss at full Council.
 Others to be arranged via email.

47/25 ACCOUNTS/FINANCE

a) To approve schedule of payment and receipts 4th April & 8th May; 12th & 19th June

Date of meeting: 3rd April 2025

The following payments are for approval:

Payee	Required for	Amount £	Date paid /approved
Egglescliffe Area Residents Assoc	S137 Grant defib battery	250.00	07/03/2025
Egglescliffe Area Residents Assoc	Summer Planting	200.00	07/03/2025
Thornaby Landscapes	QEII Gardens maintenance	135.00	10/03/2025
Jo-Anne Garrick Ltd.	Neighbourhood plan (grant funded)	1,980.00	10/03/2025
Egglescliffe Parish Hall Assoc.	S137 Grant blinds	400.00	10/03/2025
SKY BUSINESS	Telephone and broadband	42.37	12/03/2025
Thornaby Landscapes	Gravel Eliffs Mill entrance	25.00	12/03/2025
Allotment tenant EV2A	Bond return EV2A	80.00	12/03/2025
Allotment tenant EV17A	Bond and part rent return EV17A	95.00	12/03/2025
Cartridge People	Back epon printer cartridge	38.90	17/03/2025
AJ Gallaghr Insurance	Annual Insurance	1,510.47	20/03/2025
Warrior Properties	Office rent (April)	312.00	20/03/2025
GB Sports & Leisure UK Ltd	replacement zip seat St M playarea	116.40	20/03/2025
HSBC	Bank Charges	5.00	21/03/2025
Egglescliffe Parish Hall Assoc.	Room Hire 13th May NP (grant)	100.00	26/03/2025
Allotment Tenant EM41A	bond and key return E41A	85.00	27/03/2025
Skippy Skip Hire	Skip Hire Eliffs Mill	160.00	27/03/2025
Kompan Scotland Ltd	Replace Nest & cradle swing seats	1,731.84	31/03/2025
Teesside Plumbing and Heating	Eliffs Mill standpipe replace&isolator	126.00	31/03/2025
GPS Leaflet Distribution	Neighbourhood plan (grant) flyer	1,084.00	31/03/2025
Groundwork Uk	Neighbourhood plan grant return	2,791.20	31/03/2025
County Print	Draft plan and comments sheets	239.76	31/03/2025
Clerk	Salary	1,588.28	03/04/2025
HMRC	Tax,NI & Employers NI	353.58	03/04/2025
All Saints Church	Meeting room hire	30.00	03/04/2025

The following income is to be noted

From	For	Amount £	Date
HMRC	Vat return Q3	878.86	17/02/2025
BT	Part credit for phone& broadband	57.04	04/03/2025
HSBC	Interest	387.59	07/03/2025
Allotment tenant EM38A	Bond, rent,key deposit EM38A	100.00	11/03/2025
Allotment tenant EV2	Bond, pro rata rent EV2	95.00	12/03/2025
Allotment tenant EM5A	Bond, rent,key deposit EM5A	100.00	14/03/2025
Allotment tenant EV17A	rent EV17A (need bond)	15.00	27/03/2025
Allotment tenant EM9A	key deposit	5.00	27/03/2025
Allotment tenant EV17A	Bond plot EV17A	80.00	01/04/2025
SBC	Precept and Grant	87,317.32	03/04/2025

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 Chair..... *K.R.* Date *..19/7/25*

The following payments are for approval: 5 May 2025

Payee	Required for	Amount £	Date paid /approved
GPS Distribution	Spring newsletter	525.00	08/04/2025
Allotment tenant EV9A	Part rent refund EV9A	15.00	08/04/2025
DCM Projects Ltd	Leven Play area surface repair	2,508.00	08/04/2025
Thornaby Landscapes	QEII Garden Maintenance	135.00	10/04/2025
SBC	Open Space grass cutting con	1,307.87	10/04/2025
SKY Business	Broadband and telephone	44.40	11/04/2025
Post Office	1st and 2nd class stamps	20.56	16/04/2025
Hobbycraft	Pack of A4 card for allotment certs	6.00	15/04/2025
The Works	A5 envelopes	3.00	15/04/2025
HSBC	bank charges	5.00	21/04/2025
Tesco	2x £50 vouchers for Community Award	100.00	17/04/2025
Cartridge People	Ink cartridges	149.80	23/04/2025
lidl	wine, drink and crisps for Chr Soc. Eve	31.90	24/04/2025
Gordon Fletcher	Internal audit for AGAR 2024/25	150.00	28/04/2025
N Sign	Engraving allot trophies & plaques	127.50	28/04/2025
Everflow	Allotment water supply	43.23	29/04/2025
Indigo Industrial	black sheeting for allotments	82.62	30/04/2025
Clerk	Salary	1,609.77	02/05/2025
HMRC	Tax, Ni and Emp NI	429.84	02/05/2025
Warrior Properties	Office rent (May)	312.00	06/05/2025
microsoft	monthly microsoft charges	14.75	06/05/2025

The following income is to be noted

From	For	Amount £	Date
HMRC	Vat Q4 refund	1,013.84	07/04/2025
tenant plot EM41A	Allotment bond, key and rent	100.00	21/04/2025
tenant plot EV9A	Allotment bond and rent	95.00	22/04/2025

The following payments are for approval: 12th June / 19th June

Payee	Required for	Amount £	Date paid /approved
Thornaby Landscapes	QEII Maintenance	135.00	12/05/2025
SkyBusiness	Telephone and broadband	44.40	13/05/2025
Allotment tenant 41B	Refund of bond and key deposit	85.00	13/05/2025
BT	credit from end of account	-164.44	14/05/2025
Olivers Trees	Planned tree work Victoria Park	1,656.00	14/05/2025
HSBC	Bank Charges	5.00	21/05/2025
Broccoli Design & IT Services	website development phase 1	900.00	29/05/2025
Everflow	Allotment water supply	71.92	30/05/2025
Microsoft	Microsoft 365 monthly	14.75	03/06/2025
Clerk	Salary	1,609.57	05/06/2025
HMRC	NI & Tax and Employer NI	430.04	05/06/2025
SkyBusiness	Broadband and phone	44.40	11/06/2025
Warrior Properties	Office Rent	312.00	11/06/2025
cartridge people	colour & BW print cartridges	145.80	16/06/2025
The Works	Laminating pouches A4	5.00	16/06/2025
Thornaby Landscapes	QEII Garden Maintenance	155.00	11/06/2025

The following income is to be noted

From	For	Amount £	Date
Tenant EM41B	Allotment Plot EM 41B	85.00	14/05/2025
HSBC	Interest	533.81	06/06/2025

RESOLVED: That the schedule of payments and receipts as listed above, are approved.

Page 11. (25/25) Chair: ...*ke*...*R*.....

Date: *10.1.7.25.*

- b) **Signatories and a new saving account.** Refer to Finance Committee, 17th March, Clerk has information from several banks some with charges to withdraw and some not available for business accounts. The Skipton Building Soc offers a Community Account which webchat suggests is suitable for parish Councils.

RESOLVED: Clerk to seek opening an account with Cllrs deLaunay, Roebuck, Fletcher and Marsden as signatures.

Verification of Bank reconciliation as at 31st March 2025

Cllr Richardson attended the office 14th May 2025 to verify and reconcile the Q4 bank statements.

48/25 ITEMS FOR INFORMATION

Cllr De Launay reported that there was a large birch tree at St Margarets at a 45° can Clerk report to SBC, also that the new sign to the outdoor gym equipment had been defaced.

Cllr Collier followed up a set of minutes from a neighbouring parish council he had circulated to Cllrs and the Clerk 13th June and explained they invite their local Ward Cllrs and MP to their council meetings and circulate the minutes to them, they do quarterly newsletters per year. Chair responded that their newsletters were published on line and they had a much smaller parish population; given the current shortage of Cllrs it would be very time consuming and costly to produce more than the current 2 newsletters per year and pay for delivery. Discussion ensued and it being nearly 3 hours meeting time the Chair requested that the issue be put on the next agenda for 10th July for discussion.

49/25 TO CONFIRM DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting will be held Thursday 10th July 2025 in All Saints Church meeting room commencing at 7pm.

There being no further business, the meeting closed at 10.00pm

Page 12. (26/25) Chair: *K. Roebuck*

Date: *10/7/25*