



## EGGLECLIFFE & EAGLESCLIFFE COUNCIL

### MINUTES FROM A MEETING OF THE PUBLIC RELATIONS COMMITTEE, COMMENCING AT 6.30pm ON MONDAY 13<sup>th</sup> OCTOBER 2025

**PRESENT:** Cllrs J Fletcher, & Cllr K Roebuck & R Richardson Cllr Dr Ramsay & T Collier.  
N Ironside – Clerk to the Council

**APOLOGIES:** Cllr M de Launay

### 18/25 MINUTES FROM 13<sup>th</sup> SEPTEMBER 2025 MEETING Approved & signed

### 19/25 WEBSITE CONTENT & MANAGEMENT / IT UPGRADE

Comments on the new website, Clerk to contact the site designer to 'freeze' the new website currently on line to allow for further discussion. Clerk and Chair to be co authors on website. Cllr Roebuck to carry on with Facebook page.

### 20/25 AUTUMN NEWSLETTER

Printing and distribution – confirmed to use previous distributor.  
Further discussion on the formatting of the newsletter.  
Deadline to printers 23rd October, drafts to be circulation via email to full council for comment prior to print. Agreed that the current website and Cllr emails be used for this newsletter as unsure when the new emails and website will go live refer 19/25 above.  
Should the new Clerk will be named in the newsletter? due to be appointed this week, agreed to not name until confirmation of acceptance of the post.

### 21/25 BICENTENARY S&DR 1825 COMMEMORATIVE PLAQUES

Ongoing – should this be defaulted to full council?

### 22/25 ANY OTHER PR BUSINESS

Links Schools Egglecliffe – classes to visit Victoria Park war memorial before Remembrance Sunday.

There being no further business, the meeting closed at 7.30PM

Signed ..... *K. Roebuck* ..... Committee Chairman Date ... *27/11/25* .....