



**MINUTES FROM A MEETING
OF EGGESCLIFFE & EAGLESCLIFFE COUNCIL
HELD ON THURSDAY 7TH MAY 2026, COMMENCING AT 7.00pm
ALL SAINTS CHURCH, DUNOTTAR AVENUE. EAGLESCLIFFE, TS16 0AB**

CLLRS PRESENT: Cllrs K Roebuck (Chair), J Fletcher, Dr J Ramsay, A Marsden, T Collier, B Newcombe & R Richardson
IN ATTENDANCE: J Linsley – Clerk to the Council.
 Ward Councillor Steven Dodds
 Members of the Public – 4

021/26	<p>ELECTION OF CHAIRMAN FOR 2026/27</p> <p>Cllr's Newcombe and Ramsay proposed Cllr Roebuck to be elected as the chair for 2026/7. RESOLVED: That Cllr Roebuck be appointed as Chairman</p>
022/26	<p>TO RECEIVE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE</p> <p>Cllr Roebuck signed the Declaration of Acceptance Form in the presence of the Councillors.</p>
023/26	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr de Launays' apologies were received in advance of the meeting and duly accepted. RESOLVED: Noted</p>
024/26	<p>ELECTION OF VICE-CHAIRMAN FOR 2026/27</p> <p>Cllr Collier proposed that there should be no Vice- Chairman, after consideration the Full Council voted not to appoint a Vice-Chair. The Clerk referred to the Standing Orders and advised the Council; that in the absence of the Chairman, a volunteer would be needed to Chair the meeting.</p>
025/26	<p>ELECTION OF REPRESENTATIVES</p> <p>Councillors' nominations were received and were duly elected by a unanimous show of hands:</p> <ul style="list-style-type: none"> a) Allotment Management Committee (5) Cllr's Richardson, Ramsay & Newcombe b) Eggescliffe Parish Hall Association (1) – defer to meeting of 4th June. c) Eggescliffe Community Association (2) – defer to meeting of 4th June. d) Airport Consultative Committee (1) Cllr Richardson e) Yarm, Eggescliffe and Parishes Communities Partnership (1) Cllr Newcombe <p>Cllr Collier commented that the meetings of the Parish Hall Association, Community Association and EARA, conflicted with the meetings of EEC. Cllr Roebuck asked Cllr Collier to provide the dates/cycle of meetings for the upcoming year, so that at the next Full Council meeting scheduled for 4th June, nominations for representatives could be undertaken. Cllr Collier declared that he holds the following positions: Trustee & Deputy Chair Eggescliffe Parish Hall, Trustee & Member of Eggescliffe Community Centre and Member of E.A.R.A. (Eggescliffe Area Resident Association). Resolved: Cllr Collier to send the information to the Clerk in advance of the meeting.</p>
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009/26	<p>Signed..... <i>K. Roebuck</i> Date..... <i>4/6/26</i></p>

026/26	<p>ELECTIONS OF COMMITTEES AND WORKING GROUPS</p> <p>Councillors' nominations were received and were duly elected by a unanimous show of hands:</p> <ul style="list-style-type: none"> a) Complaints Committee (7) Full Council required b) Finance Committee (5) Cllr's Roebuck (Chair), Fletcher, Marsden & Newcombe c) Public Relations Committee Bicentenary S&DR & Website Editors (5) Cllr's Roebuck, Fletcher, Richardson, Newcombe & Ramsay d) Recreation Committee (5) Cllr's Richardson (Chair), Roebuck, Newcombe & Ramsay e) Community Awards Committee (4) Abolish f) Neighbourhood Plan working Group Cllr's Roebuck, Fletcher & Ramsay g) Summer Fete working Group Cllr's Roebuck, Richardson & Ramsay h) Bicentenary S&DR to be incorporated into the Public Relations Committee <p>Cllr Collier advised that at a recent meeting of EARA that the committee had said that they were unhappy with the lack of involvement of EEC. The Clerk advised that a meeting had been arranged with Shane Sellars of EARA on the 19th of May at 6.30pm to go through the event arrangements and the involvement of EEC. Resolved: Noted</p>
027/26	<p>DISPENSATIONS AND DECLARATIONS OF INTEREST FROM MEMBERS</p> <p>Councillor's signed Forms A & B (with a correction referencing the Code of Conduct being adopted on 1st April 2026 and initialled). Cllr Collier refused to sign the forms and asked for a correct Form B to be issued to him. Resolved: Noted and reference to Cllr Colliers interests as Trustee & Deputy Chair Egglecliffe Parish Hall, Trustee & Member of Egglecliffe Community Centre and Member of E.A.R.A. (Egglecliffe Area Resident Association) should be considered for the duration of the meeting.</p>
028/26	<p>PRESENTATION TO SOPHIE DACOMBE (COMMUNITY AWARD WINNER)</p> <p>Cllr Roebuck presented Sophie with a Community Award, following her success representing Great Britain in football at the Deaflympics in Japan and securing a bronze medal. Sophie and her family were fortunate to have a tour of Japan, and it was an experience of a lifetime. Sophie has set her sights on representing her country again in 2027 in Australia. The medal was circulated amongst the Councillors and took the opportunity to congratulate Sophie on her achievement.</p>
029/26	<p>TO CONFIRM MINUTES OF 1ST APRIL 2026</p> <p>Cllr Collier advised the Council that there were errors (008/26) in the following sentence "Cllr Collier advised that the land adjacent to No 12 had been sold for circa £1million and planning permission. Cllr Fletcher indicated that any application would need scrutinizing as it would be within the conservation area". Resolved: Cllr Roebuck and Fletcher moved to delete the sentence. Furthermore, Cllr Collier advised that the incorrect location was minuted (006/26) "requested a speed check on Uraly Nook Road" the actual road was Durham Lane. Resolved: The minutes to be corrected. The Clerk referred to the Standing Orders that draft minutes should be checked in advance of the meeting, to allow for amendments to be made once checked against the Clerks written minutes and the voice recording. Cllr Roebuck moved that the minutes be accepted with the following amendments, Cllr's Newcombe & Fletcher seconded the motion. Resolved: Cllr Roebuck to sign the minutes and the Clerk to publish them on the website.</p>
Page 010/26	<p>Signed..... <i>K. Roebuck</i> Date..... <i>4/6/26</i></p>

030/26	<p>MATTERS ARISING FROM 1ST APRIL 2026 MEETING</p> <p>There were no matters arising. Resolved: Noted</p>
031/26	<p>COUNCILLORS REPORT BACK</p> <p>Cllr Roebuck attended a meeting of CALC (Cleveland Association of Local Councils) which had been dormant for a while following the resignation of the Secretary. The meeting was informative, and that Clerk had volunteered to be the treasurer. There were other Councils who had completed Neighbourhood Plans, and it would be beneficial for the Clerk and the Chair to attend the next meeting. Resolved: Noted</p> <p>Cllr Richardson attended a meeting of Teesside Airport Consultive Committee of the 16th of April. There were flights cancelled to Turkey that were due to the conflict in Iran, Cargo flights to China had commenced on 10th March, and Border Forces open on 1st June. There had been two noise complaints from residents. Resolved: Noted</p>
032/26	<p>REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEES (Allotments, Recreation & Finance)</p> <p>Cllr Richardson reported back on behalf of the Allotment Committee. Following the inspections at both sites, a few plots are being monitored, the water had been turned back on at the sites on the 1st of April, and a new co-worker agreement had been adopted. Tenants at EV had been advised that the farmer adjacent to the site had carried out fencing works to try to prevent the sheep gaining access to the allotments, and a letter had been sent to ask tenants to maintain the fences on the plots in accordance with their Tenancy Agreements. At EM, the car park area had been scrapped back by volunteers, and a tenant had asked for the possibility of installing a compostable toilet. A grant application to be submitted to the National Lottery Awards for All. Resolved: Noted</p> <p>Cllr Richardson provided an update from the Recreation Committee. Three quotes were received for the refurbishment of Leven Close, the Committee put forward their preference for Steetscape, the full council agreed the expenditure of £22,000. Cllr Collier questioned the cost for repair to the wet pour surface; the Clerk explained the DCM were unable to do the work for 8-12 weeks. Cllr Collier was reminded that any questions should be raised 48 hours in advance of the meeting. Due Diligence has been carried out with regards to guarantees. Resolved: The Clerk to arrange for a contract to be signed,</p> <p>Following the Cyclical Tree Survey the Clerk obtained three quotes for tree works. Oliver Tree's quote was accepted for £240 subject to planning permission as the trees are in the conservation area. SBC had confirmed that the drainage works would be conducted on June 22nd (subject to weather and staff availability) at St Margaret's and the dead willow trees will be removed. EEC have agreed to buy three new trees at a cost of £1200 to include tree management for 3 years with SBC.</p> <p>The ROSPA report noted some urgent repair work needed in all four playgrounds and the Committee have requested a quote for all the repairs that are needed as high priority (ranked 8-12). Resolved: The Clerk to chase up the quotes.</p> <p>Cllr Roebuck reported on behalf of the Finance Committee, the financial year end accounts, which were approved at the meeting, presented to full Council and approved ready for inspection by the internal auditor. Resolved: The Clerk to arrange a time for with the Internal Auditor to deliver the accounts.</p>
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REPORT BY THE CLERK INCLUDING INVITATIONS

Clerks Report 7th May 2026 (up to 30th April)

Invitation to Army Engagement Event – circulated to councillors

Royal British Legion – Lin Simpson to work with EARA to hold a charity stall at the summer fayre.

Planning Consultation Letter – removal of six 1-bedroom apartments at Mandale Park – Councillors asked for comments (deadline 8th May). The Clerk had asked SBC to get clarification on how the funds would be spent on social housing in the Borough.

Mazar External Audit Briefing – attended by the Clerk on the 15th of April via Zoom

Allotments Co-worker Policy – updated and issued to all tenants.

Fencing Issue at EV – letter sent about fencing and preventing sheep gaining access

A67 Fly tipping – reported by Rebecca Hassack (litter picking volunteer) removed but subject to an investigation as an item amongst the rubbish had a name and address.

Coatham Woods Estate – Clerk in contact with Adoption Manager in relation to the absence of bins on the estate. Cllr Ramsay advised that Storey & Miller Homes were also building homes on the site,

Orchard Road Shops - Clerk in contact with the land agent to see if they will fund planting and for an update on the carpark repairs. Rat Bait Traps were checked and there is still activity at the rear of the shops, but they are being checked more regularly.

New Councillor Training – organised for Cllr Collier on 19th May, Cllr Newcombe on holiday so will attend next course later in the year with CLAC

Spring Newsletter – Chased up the properties that had been missed, 99% of properties received the document after the Clerk chased it up using the info from Councillors and the GPS Tracking.

Eaglescliffe Station – Clerk chased up TVCA for opening date for footbridge, subject to final safety checks it will be end of May 2026

Network Rail – Clerk chased up repairs to Bells Bridge, finally got a positive response to say works scheduled for 2028, however may be brought forward to 2027.

0324/26

PLANNING APPLICATIONS

Planning ref

Address

Application description

Ref. No:
26/0682/FUL | Received:
Thu 02 Apr
2026 | Validated: Thu 02
Apr 2026 | Status:
Awaiting decision

9 Clarence Road
Eaglescliffe
Stockton-On-Tees
TS16 0DE

Erection of single storey rear extension, replacement of existing rear ground floor window to a door and installation of railings to an overall height of 1.2m to existing boundary wall to front.

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Signed..... *K. Roebuck* Date..... *4/6/26*

Ref. No: 26/0641/PDE Received: Mon 30 Mar 2026 Validated: Mon 30 Mar 2026 Status: Awaiting decision	10 South View Eaglescliffe Stockton-on-Tees TS16 0JA	Prior notification for the erection of a single storey rear extension (length 4.1m, height to eaves 2.97m and overall height 2.97m)
Ref. No: 26/0568/FUL Received: Fri 20 Mar 2026 Validated: Wed 08 Apr 2026 Status: Awaiting decision	8 Grisedale Crescent Egglecliffe Stockton-On-Tees TS16 9DS	Erection of single storey extension to the front (driveway alterations).
Ref. No: 26/0497/VARY Received: Thu 12 Mar 2026 Validated: Wed 08 Apr 2026 Status: Awaiting decision	Land Adjacent To Unit 3C Guiseley Way Durham Lane Industrial Park Eaglescliffe Stockton-on-Tees TS16 0RF	Section 73 application to vary condition No.2 (Approved Plans) of planning approval 23/1930/FUL - Application for self-storage facility including the erection of a palisade fence, lighting and CCTV and associated access.
Ref. No: 26/0733/RET Received: Tue 14 Apr 2026 Validated: Thu 23 Apr 2026 Status: Awaiting decision	1 Martindale Grove Egglecliffe Stockton-On-Tees TS16 9DL	Part retrospective application for change of use of land to side to residential garden.
Ref. No: 26/0785/CPL Received: Wed 22 Apr 2026 Validated: Fri 24 Apr 2026 Status: Awaiting decision	1 Hatfield Close Eaglescliffe Stockton-on-Tees TS16 0ND	Certificate of lawfulness for the erection of single storey rear extension.
26/0810/FUL Received: Mon 27 Apr 2026 Validated: Min 27 Apr 2026 Status: Awaiting decision	5 South View Eaglescliffe Stockton-on-Tees TS16 0JA	26/0810/FUL Erection of part two storey, part single storey extension to side (roof lights to front and rear). 5 South View Eaglescliffe Stockton-on-Tees TS16 0JA

There were no objections to the above applications. The Clerk reminded the Councillors that there had been an amendment to the Planning Application for the 248 houses in Aislaby and that any further objections need to be submitted to SBC by the 14th of May and asked for all comments be emailed to her ahead of the deadline. **Resolved:** The Clerk to raise the object on the planning portal.

033/26 NEIGHBOURHOOD PLAN UPDATE

The working party (Cllr Fletcher, Maureen Rigg & Shane Sellars) met with Cllr's Roebuck and Ramsay to discuss whether to continue with the Plan, following the meeting in March with SBC. Cllr Roebuck explained that the plan was a useful tool when planning applications were considered and whilst the Council cannot block applications it could guide on construction materials.

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Signed.....*K. Roebuck*..... Date.....*4/6/26*.....

	<p>The costs incurred so far were from public funds and the Council agreed that the Plan should be completed without the need to resurvey the residents. Resolved: The Clerk to contact the consultant Jo-Ann Garrick to request the comments from the report from SBC were checked against the current draft version and copies were circulated to neighbouring Parishes.</p> <p>Cllr Collier had sent an email with 4 questions regarding the plan for the consideration of the working party at short notice, and he raised an objection to the response from Cllr Roebuck. Resolved: The objection is recorded</p>
034/26	<p>PUBLIC PARTICIPATION</p> <p>Ward Councillor Dodds advised that Yarm Town Council were considering their own Neighbourhood plan. Cllr Roebuck advised that EEC had spent 13 years on the plan, and that during the meeting of CLAC, other Councils had published their plan in a much shorter timeframe. Resolved: The Clerk to send details of Jo-Anne Garrick. Cllr Collier raised the English Devolution and Empowerment bill, Cllr Roebuck advised that the Bill had yet to be passed. Resolved: Noted</p>
035/26	<p>ANNUAL PARISH MEETING 23RD APRIL 2026</p> <p>There were 29 residents present at the meeting. The allotment holder prizes were awarded to those who attended, and the Community Award was presented to Tony Harrison for the upkeep of the Telephone Box at Eggescliffe Village. A presentation on cyber crime followed and it was extremely informative.</p> <p>Cllr Fletcher said that a resident had asked about the financial position of the Council, unfortunately due to technical issues, the PowerPoint presentation was not able to be shown on the big screen. The Clerk advised that a paper copy of the year end accounts would be made available or the resident could view them on the website, during the period of the Exercise of Public Rights at during June & July 2026</p> <p>Resolved: - Noted</p>
036/26	<p>LEVEN CLOSE PLAY AREA</p> <p>Refer to minute (032/26)</p>
037/26	<p>NEW POLICIES TO ADOPT FOR ASSERTION 10</p> <p>The Following policies were sent to Councillors in advance of the meeting: - Appraisal Policy, Filming at Meetings Policy, Planning Application Policy & Pre Planning Application Protocol.</p> <p>Resolved: - Policies duly adopted.</p>
038/26	<p>ARRANGE COMMITTEE MEETINGS /OTHER DATES</p> <p>Allotment Committee 6.30pm 12th May Neighbourhood Plan 6.30pm 19th May PR Committee 6.30pm 20th May Summer Fayre 12th July</p> <p>Resolved: - Noted</p>
039/26	<p>ACCOUNTS/FINANCE</p> <p>The accounts for the financial year ending 31st March were presented to full Council and approved ready for inspection by the internal auditor. Resolved: The Clerk to arrange a time for with the Internal Auditor to deliver the accounts.</p>
Page 014/26	<p>Signed..... <i>K. Roebuck</i> Date..... <i>4/6/26</i></p>

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FINANCE – TO APPROVE SCHEDULE OF PAYMENTS

The accounts were approved and signed by Cllr Roebuck as a true and correct record of transactions. Cllr Fletcher to attend the office the following week

Payee	Required for	Amount £	Date paid / approved	Payment method / Approved
Warrior Properties	Office Rent April 2026	312.00	01.04.2026	BP
AJ Gallagher	Hiscox Insurance 2026/7	1,527.86	01.04.2026	BP
Spusu	Mobile Phone	4.90	07.04.2026	DD
Microsoft	Subscription	8.52	08.04.2026	DD
Thornaby Landscapes	QEII Grounds Maintenance	155.00	10.04.2026	BP
Sky	Broadband	48.00	13.04.2026	DD
Cartridge People	Paper/Ink Cartridges	258.15	16.04.2026	DC
Thornaby Landscapes	St Margarets Grass/Black Path Hedge	350.00	21.04.2026	BP
Thornaby Landscapes	EV12 Clearance	430.00	21.04.2026	BP
Post Office	Postage for Allotment Letters	20.00	21.04.2026	DC
GPSD	Leaflet Distribution	450.00	22.04.2026	DC
Amazon	Stationery	22.38	22.04.2026	DC
Deco Engravers	Trophies & Awards	122.00	24.04.2026	DC
Tesco	Provisions for Annual Meeting	122.66	24.04.2026	DC
Tesco	Provisions for Annual Meeting	3.30	24.04.2026	DC
Amazon	Gift Voucher for Tony Harrison	50.00	24.04.2026	DC
Amazon	Gift Voucher - Added to EEC Account	50.00	24.04.2026	DC
HMRC	Employer NI	206.69	30.04.2026	BP
HMRC	Employee Tax & NI	187.96	30.04.2026	BP
J Linsley	April Salary	1,607.00	30.04.2026	BP
	Total Expenditure	5,936.42		

The following income is to be noted

Payee	Payment for	Amount £	Date paid / received	Payment method / Approved
J Schofield	EV12 Bond & Rent	110.00	01.04.2026	BP
Stockton Borough Council	Precept	104,590.00	07.04.2026	BP
HMRC	Vat Refund	303.97	07.04.2026	BP
H Matthews	EM28A Bond, Rent & Key	100.00	20.04.2026	BP
D Bedford	EM10A Bond, Rent & Key	100.00	23.04.2026	BP
	Total Income	105,203.97		

Resolved: - Noted

041/26

ITEMS FOR INFORMATION

The Clerk had written to the owner of Kirngarth on Aislaby Road to ask for the fencing to addressed as it was leaning inwards and the new gate post had reduced the width of the opening. The resident had sent an email to acknowledge receipt of the letter and explained the fence was erected during covid, a meeting is to be set up with Cllr Roebuck, the Clerk and another Recreation Committee member. **Resolved: - The Clerk to arrange dates with the resident.**

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Signed..... *U. Roebuck* Date..... *4/6/26*

042/26	TO CONFIRM DATE AND TIME OF NEXT MEETING Full Council – 7pm on 4 th June at All Saints Church.
	There being no further business, the meeting closed at 8.40pm
Page 016/26	Signed..... <i>U. Roebuck</i> Date..... <i>4/6/26</i>