



**MINUTES FROM A MEETING
OF EGGLESLIFFE & EAGLESCLIFFE COUNCIL
HELD ON THURSDAY 5TH MARCH 2026, COMMENCING AT 7.00pm
IN ALL SAINTS CHURCH, EAGLESCLIFFE**

CLLRS PRESENT: Cllrs K Roebuck (Chair), J Fletcher, A Marsden & Dr J Ramsay,
T Collier, B Newcombe & R Richardson
IN ATTENDANCE: J Linsley – Clerk to the Council.
Cllr S Dodds (Ward Councillor) R Hassack (Member of Public & Volunteer)

174/25	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies were received from Cllr M de Launay</p>
175/25	<p>DISPENSATIONS & DECLARATIONS OF INTEREST FROM MEMBERS</p> <p>There were no requests for Dispensations or Declarations of Interest received</p>
176/25	<p>TO CONFIRM THE MINUTES OF MEETING OF 5th February 2026</p> <p>The minutes of the meeting were ratified by Cllr's Roebuck & Ramsay.</p>
177/25	<p>MATTERS ARISING</p> <p>No matters arising.</p>
178/25	<p>COUNCILLORS REPORT BACK</p> <p>The Allotment Committee carried out a prespring inspection on the 24th of March of the two allotment sites, and a report was emailed to the Clerk. The next inspections will be on the 14th, of April with the committee meeting at 6.30pm on that evening.</p> <p>Cllr Collier advised that Full Council meetings clashed with his other commitments with Egglecliffe Community Centre, Egglecliffe Parish Hall and EARA and would the Council consider changing the monthly Full Council meetings to Tuesdays to accommodate this as well as offering different days for the Committee Meetings that he served on. EARA are making excellent progress with arrangements for the Summer Fayre on 12th of July and will update the council soon. A meeting of Yarm Clinic (which has patients from E&E) was held and a copy of the minutes would be forwarded to the Clerk.</p> <p>Councillors held a hybrid meeting that afternoon with Jo-anne Garrick (Consultant) and Simon Grundy (SBC Planning) to discuss the Neighbourhood Plan, the Clerk took notes and SBC agree to forward a copy of their views and recommendations. Councillors agreed to defer further discussions until the next meeting of the Full Council. Resolved: - Noted</p>
179/25	<p>CLERKS REPORT</p> <ul style="list-style-type: none"> ○ PROW Meeting 18th February - copy of notes circulated. Cllr Fletcher raised concerns about cyclists and pedestrians for the upcoming closure of FP9. The Clerk had contacted SBC and advised the closure for was for essential maintenance by NWL and that the Parish Council is not normally notified of road and footpath closures via email
Page 72/25	<p>Signed..... <i>K. Roebuck</i> Date..... <i>1/4/26</i></p>

• **CLERKS REPORT**

- **Tree Survey 14th February** – report circulated, some trees on Stonybank require attention and the Clerk to write to the property owners.
- **Allotment Inspections 24th February** – Prespring inspection reports received, Clerk to action any recommendations.
- **TVCA Transport Questionnaire** – Circulated to Councillors 16/02
- **Preston Parish Council** – PPC Clerk was asked to provide copies of the 3 quotes for the power washing of Victoria Park and to discuss the speeding on Yarm Road, no dates have been received from PPC.
- **Clerk Training 18th February** - Effective Parish Management: Assets, Resources & Services - completed.
- **Clerk Training 4th March** – Internal Controls - completed.
- **Defibrillator** – Pads replaced (expiry date May 2028)
- **Bench for Dunbar Avenue** – Cllr Stefan Houghton questioned previous ASB in St Margaret’s playground, the email was forwarded to Cllr de Launay for comment.
- **EA Nelly Beck** – Clerk chased EA regarding water condition and pollution.
- **Teesdale Way** – Clerk sent photos of damaged fences to Land Agent, the PROW officer had raised the matter with NWL.
- **Minutes from EARA Meeting 19th February** – copy attached for info.
- **Minutes from Eaglescliffe Community Centre** – copy attached for info.
- **Minutes & Terms of Reference from Y&ECP** – copy attached for info.
- **Survey for Locality Planning** – Survey re Neighbourhood Plans (Cllr’s KR & JF asked to complete)
- **Amberley Sky Rail** – Update from Proludic regarding Skyrail, discussed at the Recreation Committee on the 19th of February (48/25)
- **Change of date for 2nd of April Meeting** – proposed change of date & venue to 1st of April 7pm at Uraly Nook Offices (studio 5) - agreed.
- **Provisional date for Clerks’ Easter Holiday** – 7th, 8th & 9th April - agreed.
- **Minutes from Eaglescliffe Parish Hall** – copy attached for info.

Resolved: Noted

180/25

Planning Applications

Planning ref	Address	Application description
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Ref. No:
26/0088/X | Received: Wed
14 Jan 2026 | Validated: Fri
23 Jan 2026 | Status:
Awaiting decision

652 Yarm Road
Eglescliffe
Stockton-on-
Tees TS16 0DH

[Application to pollard 1no Willow tree \(T101\) up to 34% of Tree Preservation Order 61 S2/2294 \(00.8.5.78\).](#)

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Signed..... *K. Roebuck* Date..... *1/4/26*

Ref. No:
26/0234/FUL | Received:
Wed 04 Feb
2026 | Validated: Fri 06
Feb 2026 | Status:
Awaiting decision

33 Grisedale
Crescent
Egglecliffe
Stockton-on-
Tees TS16 9DS

[Erection of dormer window,
porch and bay window to the
front. Erection of dormer
window and single storey
extension to the rear,
installation of a car port to the
side and erection of extension
to the front and rear of the
existing detached garage.](#)

Ref. No:
26/0247/TNOT | Received:
Thu 05 Feb
2026 | Validated: Thu 05
Feb 2026 | Status:
Awaiting decision

Land Adjacent
To 9 Millfield
Close
Egglecliffe
Stockton-on-
Tees TS16
0JW

[Notice under regulation 5 of
electronic communications
code regulations for the
installation of 1no 9 metre light
wooden pole.](#)

Ref. No:
26/0292/FUL | Received:
Wed 11 Feb
2026 | Validated: Mon 16 Feb
2026 | Status: Awaiting
decision

25 Seymour
Grove
Egglecliffe
Stockton-on-
Tees TS16 0LB

[Erection of single storey
rear/side extension.](#)

Ref. No:
26/0276/FUL | Received: Mon
09 Feb 2026 | Validated: Thu
12 Feb 2026 | Status:
Awaiting decision

2 Butterfield
Close
Egglecliffe
Stockton-on-
Tees TS16 0EG

[Erection of single storey side
extension and single storey
front extension and erection of
1.8m high boundary wall /
fence to side and rear.](#)

Ref. No:
26/0187/SOR | Received: Fri
16 Jan 2026 | Validated: Fri
16 Jan 2026 | Status:
Awaiting decision

Admiralty
Ecology Site
Uray Nook
Road
Egglecliffe
TS16 0QG

[Scoping opinion request for
proposed residential-led mixed
use development](#)

Ref. No:
26/0189/SCO | Received: Fri
16 Jan 2026 | Validated: Fri
16 Jan 2026 | Status:
Awaiting decision

Admiralty
Ecology Site
Uray Nook
Road
Egglecliffe
TS16 0QG

[Screening opinion for proposed
residential-led mixed use
development](#)

Ref. No:
26/0159/FUL | Received: Mon
26 Jan 2026 | Validated: Tue
17 Feb 2026 | Status:
Awaiting decision

1 Prestwick
Court
Egglecliffe
Stockton-on-
Tees TS16 9ED

[Erection of 1.8m boundary
fence.](#)

Ref. No:
20/0279/NMF | Received: Fri
20 Feb 2026 | Validated: Fri
20 Feb 2026 | Status:
Decided

Allens West
Logistics Centre
Durham Lane
Eaglescliffe TS16
ORW

[Nonmaterial amendment to
planning approval 20/0279/REM
\(Roof pitch corrected on Keeford and
Colford House Types to match
approved planning layout /
materials\) Plots to Phase 4, 5 and 6,
previously referenced to have Mixed
Red Brick \(ref F\), amended to
alternative red brick Oakwood Multi
\(ref H\).](#)

Decided
25.02.2026

Ref. No:
26/0068/DCH | Received:
Mon 12 Jan 2026 | Validated:
Tue 24 Feb 2026 | Status:
Awaiting decision

Land West of
Goosepool Drive
Uray Nook Road
Eaglescliffe TS16
OLA

[Information to discharge Condition
No.23, parts C and D \(Recording of a
heritage asset through a programme
of archaeological works\) of planning
approval 23/2223/FUL - Erection of
87no. dwellings to include the
creation of associated accesses,
landscaping, external works, and the
erection of a substation.](#)

Ref. No:
26/0355/FPD | Received: Thu
19 Feb 2026 | Validated: Mon
23 Feb 2026 | Status:
Awaiting decision

45 Crossthaite
Drive Eaglescliffe
Stockton-on-Tees
TS16 0FP

[Enlargement of existing door and
window opening to rear for
installation of bi-fold doors and
installation of 1No. door to side
elevation.](#)

Ref. No:
26/0391/TNOT | Received:
Wed 25 Feb 2026 | Validated:
Wed 25 Feb 2026 | Status:
Awaiting decision

Land Adjacent To
17 Newsam Road
Eaglescliffe
Stockton-on-Tees
TS16 0ED

[Notice under regulation 5 of
electronic communications code
regulations for the installation of
1No. 9 metre light wooden pole.](#)

Ref. No:
26/0392/VARY | Received:
Wed 25 Feb 2026 | Validated:
Fri 27 Feb 2026 | Status:
Awaiting decision

14 Clarence Road
Eaglescliffe
Stockton-on-Tees
TS16 0DE

[Section 73 application to vary
condition No.2 \(Approved Plans\) of
planning approval 25/2297/FUL -
Erection of two storey rear](#)

	<p>The Councillors discussed the Scoping out & Screening Document for the development of 1800 houses and infrastructure on Admiralty Land and viewed the documents on the Planning Portal. Several concerns were raised about the contaminated land, vehicular access, lack of infrastructure and green spaces. The documents are not formal planning applications; therefore, no objections can be raised at this stage. No objections were raised for any of the planning applications detailed above.</p> <p>The Clerk referred to an application for a short-term Holiday Let / Air BNB at 14 Carradale Close (114/25), there had been further information provided by the owner and objections raised by Cllr Stephen Dodds, the application was still awaiting a decision as at 5th of March.</p> <p>Resolved: Noted</p>
181/25	<p>COUNCILLOR ATTENDANCE</p> <p>Cllr Roebuck explained that Cllr de Launay had sent his apologies for all meetings since the interviews for the new Clerk, due to a prolonged post-operative recovery period and childcare issues. Cllr de Launay has not carried out any official Parish Council duties for a period coming up to 6 months, and ordinarily would have been asked to step down, however he wanted to continue as a Councillor and hoped to be back carrying out his duties soon, if hybrid meetings were to be offered then he would be in a position to attend meetings sooner. Cllr Roebuck sought advice from Cllr Fletcher who advised that any hybrid meeting would have no legal status, until such time as legislation was passed by the government and that Cllr de Launay had no voting rights during such a meeting.</p> <p>The councillors raised the matter about attendance at "side meetings" referring to Committee Meetings and that Cllr de Launay was on several of the committees and therefore the meetings had not been quorate, however those meetings were not quorate due to other Councillor's not sending in apologies to allow the meeting to be changed to a later date.</p> <p>Under section 85 (1) of the LGA 1972, the motion to grant a further period of up to 6 months for Cllr de Launay to return to office or tender his resignation, was proposed by Cllr Roebuck, and was agreed by a show of hands. Resolved: Motion carried</p> <p>Cllr Newcombe has been observing Committee Meetings and will wait until the council meeting in May to be voted on to a committee.</p> <p>Resolved: Noted</p>
182/25	<p>S137 GRANT APPLICATIONS</p> <p>A grant application was received from Egglecliffe Parish Hall for £96 for a one-off purchase of disposable sanitary bins.</p> <p>Resolved: Grant application approved</p>
183/25	<p>APPOINTMENT OF INTERNAL AUDITOR</p> <p>In accordance with the Financial Regulations 3 (3.8), it is recommended that a review is carried out for the appointment of and Internal Auditor. The Clerk made enquires with CDALC and other Parish Councils to engage an Internal Auditor, there are only a few independent Auditors in the area (the Clerk included) and therefore it was agreed to continue to have the accounts audited by Gordon Fletcher.</p> <p>Resolved: Noted</p>
Page 76/25	<p>Signed..... <i>K. Roebuck</i> Date..... <i>1/4/26</i></p>

184/25	<p>POLICIES TO BE ADOPTED</p> <p>The NALC Model Financial Regulations Policy had been discussed at a meeting of the Full Council March 25 (25/25), Finance Committee, November 25 (24/25) and during the period between November 2025 and February 2026 the policy was annotated with the expenditure limits, sections and paragraphs updated to reference the smaller Parish Council in general the deletion of the section referencing payment by cheque and holding a petty cash account. At the informal meeting held on the 12th of February, the Chair & Cllr Fletcher asked for the finalised policy to go before the Full Council. Resolved: Cllr Fletcher moved to adopt the policy and was seconded by Cllr Roebuck</p> <p>The NALC Model Standing Orders were debated in March 2025 (25/25), Dec 2025 (129/25) and February 2026 (162/25) at the meeting it was motioned to be adopted with amendment, this being the case Cllr Fletcher referred to the existing standing order R() to amend the motion and then R(iv) to put the motion to the vote. Cllr Roebuck proposed that the Policy be adopted and asked for a vote and the policy was duly adopted without further debate. sResolved: Noted</p>
185/25	<p>PUBLIC PARTICIPATION</p> <p>Rebecca Hassack (Volunteer Litter picker) attended the meeting and to date had collected 2400 bags of litter, the Councillors thanked her and her team of volunteers for their hard work. Rebecca asked the Clerk to check the Insurance Policy as she had teenage volunteers regularly litter picking on their own, they receive a safety briefing about the hazards and dangers of the types of litter that is often found. Resolved: The Clerk to contact AJG and report back to her.</p> <p>A request for a litter bin on Cleasby Way was needed and Cllr Collier suggested that there should be one on Teesdale Way. The Clerk advised that the matter had been discussed with the PROW Officer at a recent meeting and one of the action points was to determine which roads had been adopted and could have bins installed and emptied by SBC. Rebecca explained that there were bins in areas where there was very little use, but due to the drivers' (algorithm) work schedule, at present there was no option other than to leave them in situ. Cllr Dodds asked if she had sufficient equipment as he would be happy to receive a funding request. Cllr Collier advised that there was an amount set aside in the budget for the purchase of bins, EARA had installed bins in Stonybank & Egglecliffe from their own funds. The discussion about a large, wheeled bin was placed on land at the new estates, however this still was not an option. Kingsmead Playground continued to be blighted with large amounts of litter. Resolved: The Clerk to chase up the adopted roads information from the PROW Officer. Rebecca reported that the fences were down on Loverose Lane, probably due to the horses.</p>
186/25	<p>PROW MEETING UPDATE</p> <p>A copy of the notes taken at the meeting were included in the meeting pack and Cllr Fletcher went through the key points of the discussion. He raised his concerns that new housing developments were encroaching on existing rights of way and future planning applications should be scrutinised to protect the footpath network. It was disappointing that the possibility of developing a footpath from Urlay Nook Level Crossing up to Coatham Woods, was stalled as the triangular piece of land close to the crossing was in the ownership of the Flacks, and we could appeal to them to permit the creation of the footpath, the GNAAS was keen for this to be developed too. Resolved: The Clerk to chase up the action points from the meeting.</p>
187/25	<p>WAR MEMORIAL TRUST</p> <p>The magazine was circulated for the second time via email in advance of the meeting. The suggestion of becoming a member (£30) would give us advice and the potential to approach the for a grant to refurbish Egglecliffe War Memorial. Resolved: The Clerk to organise payment for the membership and look at the grant funding criteria and to report back.</p>
Page 77/25	<p>Signed..... <i>A. Roebuck</i> Date..... <i>1/4/26</i></p>

188/25	<p>S&DR PLAQUES Cllr Fletcher advised that there had been no further progress on the project and that it should be referred on to the PR Committee. He thanked Cllr Collier for providing the list of suppliers to purchase the plaques from and to look at all options including lectern style information plaques. Resolved: Noted</p>																																																												
189/25	<p>MEETING DATES Public Relations Committee 6.30pm 19th March Allotment Committee 6.30pm 14th April Recreation Committee 6.30pm 15th April Annual Meeting 7.30pm 23rd April (Egglescliffe Community Centre) Finance Committee – Clerk to send options for a date in March.</p>																																																												
190/25	<p>FINANCE – TO APPROVE SCHEDULE OF PAYMENTS</p> <p>The accounts were approved and signed by Cllr Roebuck & Fletcher as a true and correct record of transactions.</p> <table border="1" data-bbox="347 757 1453 1487"> <thead> <tr> <th>Payee</th> <th>Required for</th> <th>Amount £</th> <th>Date paid / approved</th> <th>Payment method / Approved</th> </tr> </thead> <tbody> <tr> <td>Jenny Linsley</td> <td>Clerks Salary January 2026</td> <td>1,585.98</td> <td>02.02.2026</td> <td>BP</td> </tr> <tr> <td>HMRC</td> <td>Clerks PAYE/NI</td> <td>179.82</td> <td>02.02.2026</td> <td>BP</td> </tr> <tr> <td>Warrior Properties</td> <td>Office Rent February 2026</td> <td>312.00</td> <td>02.02.2026</td> <td>BP</td> </tr> <tr> <td>Microsoft Office</td> <td>Subscription</td> <td>14.75</td> <td>03.02.2026</td> <td>DC</td> </tr> <tr> <td>Spusu</td> <td>Mobile Phone</td> <td>4.97</td> <td>04.02.2026</td> <td>DC</td> </tr> <tr> <td>HMRC</td> <td>Clerks PAYE/NI (underpaid Dec 25)</td> <td>70.53</td> <td>06.02.2026</td> <td>BP</td> </tr> <tr> <td>All Saints Church</td> <td>Room Hire February 2026</td> <td>30.00</td> <td>06.02.2026</td> <td>BP</td> </tr> <tr> <td>Thornaby Landscapes</td> <td>QEII Garden Maintenance</td> <td>155.00</td> <td>06.02.2026</td> <td>BP</td> </tr> <tr> <td>Microsoft Office</td> <td>Subscription - New</td> <td>8.52</td> <td>09.02.2026</td> <td>DC</td> </tr> <tr> <td>SKY Business</td> <td>Internet/Telephones</td> <td>44.40</td> <td>11.02.2026</td> <td>DD</td> </tr> <tr> <td>HMRC</td> <td>Employers NI (underpaid new starter)</td> <td>311.61</td> <td>17.02.2026</td> <td>BP</td> </tr> </tbody> </table>	Payee	Required for	Amount £	Date paid / approved	Payment method / Approved	Jenny Linsley	Clerks Salary January 2026	1,585.98	02.02.2026	BP	HMRC	Clerks PAYE/NI	179.82	02.02.2026	BP	Warrior Properties	Office Rent February 2026	312.00	02.02.2026	BP	Microsoft Office	Subscription	14.75	03.02.2026	DC	Spusu	Mobile Phone	4.97	04.02.2026	DC	HMRC	Clerks PAYE/NI (underpaid Dec 25)	70.53	06.02.2026	BP	All Saints Church	Room Hire February 2026	30.00	06.02.2026	BP	Thornaby Landscapes	QEII Garden Maintenance	155.00	06.02.2026	BP	Microsoft Office	Subscription - New	8.52	09.02.2026	DC	SKY Business	Internet/Telephones	44.40	11.02.2026	DD	HMRC	Employers NI (underpaid new starter)	311.61	17.02.2026	BP
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191/25	<p>ITEMS FOR INFORMATION</p> <p>None received</p>																																																												
192/25	<p>TO CONFIRM DATE AND TIME OF NEXT MEETING</p> <p>Full Council 7pm 1st April (At the meeting room at The Old Office Building)</p>																																																												
	<p>There being no further business, the meeting closed at 9.01pm</p>																																																												
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